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**ELECTED OFFICIALS – Rev. August 14, 2023**

**BOARD OF SELECTMEN - 2 YEAR TERM**

Charlene Janecek	11/21/23 – D
Edmund Meehan	11/21/23 – D
Tommy Englert	11/21/23 – R

**TOWN ACTS**

**Book 4**

**Page 453-454**

Pursuant to a Special Town Meeting held on April 27, 2009, the following Resolution was adopted:

**TRAFFIC AUTHORITY RESOLUTION**

**RESOLVED:**

- A. That the Board of Selectmen is hereby designated as the Traffic Authority for the Town of Chester pursuant to the provisions of Connecticut General Statutes Section 14-297.**
- B. The Traffic Authority shall have the full powers and authority granted to a municipal traffic authority as set forth in Sections 14-297 through 14-314C of the said General Statutes, together with the full power and authority pursuant to the provisions of Connecticut General Statutes Section 7-148(c)(7)(B), subsections (i) and (ii) to regulate and prohibit, in a manner not inconsistent with the General Statutes, traffic and the operation of vehicles on municipal streets and highways, including the regulation of the speed of vehicles, subject to the provisions of the General Statutes relating to the regulation of the speed of motor vehicles.
- C. The Traffic Authority shall have the full power and authority pursuant to the provisions of Connecticut General Statutes Section 7-148(b)(1) to establish fines for violation of any traffic signal or sign on a municipal highway, or for violation of regulations adopted by the Traffic authority concerning parking, such fine to be in an amount not to exceed One Hundred Dollars (\$100.00).
- D. The town constables and the Resident State Trooper are hereby authorized to issue a Notice of Violation to any person in violation of any such traffic signal, sign, or parking regulations.
- E. Any person who receives a Notice of Violation in accordance with this ordinance may appeal said Notice to the Board of Selectmen, in writing, within ten (10) days of the date of said Notice, and request a hearing on said violations. All such appeals shall be

considered, and all hearings shall be conducted, in accordance with the provisions of Section F below.

- F. The Town hereby specifically adopts the provisions of Connecticut General Statutes Section 7-152c for the establishment of an appeal and citation hearing process for considering all appeals under this ordinance.
- G. Nothing herein shall be deemed to limit the authority of the constables and the Resident State Trooper to issue tickets for a violation of a Connecticut State Traffic Commission regulation, and any conflict between this ordinance and any such state regulation or any provision of the General Statutes shall be resolved in favor of such state regulation or statute.

This Resolution shall become effective on the date of publication of the notice of its passage.

This Resolution was published on May 7, 2009 in the Valley Courier.

#### **TOWN CLERK & REGISTRAR OF VITAL STATISTICS - 4 YEAR TERM**

Kathryn Hair

01/05/26 – D

#### **ORDINANCE REGARDING THE TOWN CLERK'S SALARY**

Under the provisions of Section 7-34b of the General Statutes of Connecticut, the Town of Chester hereby provides that the compensation of the Town Clerk shall be by a salary established and fixed by the annual town budget meeting of Chester, which salary shall be in lieu of all fees and other compensation provided for in the General Statutes. This Ordinance shall become effective July 1, 1986.

This Ordinance was published in the Middletown Press July 1, 1985

#### **TAX COLLECTOR - 4 YEAR TERM**

Madaline A. Meyer

11/18/25 - D – She's an Unaff. but won as a Dem.

#### **FOR TOWN CLERK AND TAX COLLECTOR**

**TOWN ACTS**

**Book 4**

**Page 47**

Pursuant to a Special Town Meeting held on July 7, 1997, the following Ordinance was enacted:

#### **ORDINANCE REGARDING TERMS OF OFFICE OF TOWN CLERK AND TAX COLLECTOR**

RESOLVED: **The terms of office of the Town Clerk and Tax Collector for the Town of Chester shall be four years commencing with the next regular municipal election following the passage of this ordinance.**

This Ordinance was published in the Hartford Courant on July 11, 1997.

**JUDGE OF PROBATE - 4 YEAR TERM**

Jeannine M. Lewis 01/04/25 - D

**STATE 36th REPRESENTATIVE - 2 YEAR TERM**

Christine Palm 01/04/25 - D

**STATE 33rd SENATOR - 2 YEAR TERM**

Norman Needleman 01/04/25 - D

**U.S. REPRESENTATIVE - 2ND CONGRESSIONAL DISTRICT - 2 YEAR TERM**

Joe Courtney 01/08/25 - D

**U.S. SENATORS - 6 YEAR TERM**

Richard Blumenthal 01/03/25 - D

Christopher S. Murphy 01/03/25 - D

**BOARD OF ASSESSMENT APPEALS - 4 YEAR TERM**

Vacancy 11/18/25 -

Kris Pollock 11/18/25 – R – She’s an Unaff. But won as a Rep.

Paul Radicchi 11/21/23 - R

**BOARD OF EDUCATION - 4 YEAR TERM**

Rebecca Greenberg-Ellis 11/04/25 – D

Maria Scherber 11/04/25 – D

Jan Taigen 11/04/25 – D

Stuart C. Johnson 11/04/25 – R – Position has to be on 2023 ballot

Kenneth Rice 11/04/25 – U – Position has to be on 2023 ballot

Vacancy 11/04/25 – U - Position has to be on 2023 ballot

Lorraine Connelly 11/07/23 - D

David Fitzgibbons, Chairman. 11/07/23 – D

Dale Bernardoni 11/07/23 – D

**PUBLIC ACT NO. 89-169**

**AN ACT CONCERNING THE MEMBERSHIP OF BOARDS OF EDUCATION, AND THE TERMS OF MEMBERS OF THE BOARD OF EDUCATION OF THE TOWN OF CHESTER.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. Section 9-205 of the general statutes is repealed and the following is substituted in lieu thereof:

(a) Any town may, at any time, by ordinance, make the number of its board of education

five (or) seven OR EIGHT. If any town which holds biennial town elections, by ordinance, makes the number of its board of education five, (or) seven OR EIGHT, at the town election next following such action the terms of office of the members of such board then in office shall expire; and, if the number so chosen is five, such town shall elect three members of such board to hold office for two years and two members to hold office for four years each from the date of election, and, at each town election thereafter, shall elect members of such board in place of the members whose terms expire, each for a term of four years from the date of election. If the number of such board MEMBERS so chosen is seven, such town shall elect four members (of such board) to hold office for two years and three members to hold office for four years, each from the date of election, and, at each town election thereafter, shall elect members of such board in place of the members whose terms expire, each for a term of four years from the date of election. IF THE NUMBER OF SUCH BOARD MEMBERS SO CHOSEN IS EIGHT, SUCH TOWN SHALL ELECT FOUR MEMBERS TO HOLD OFFICE FOR TWO YEARS AND FOUR MEMBERS TO HOLD OFFICE FOR FOUR YEARS, EACH FROM THE DATE OF ELECTION, AND, AT EACH TOWN ELECTION THEREAFTER, SHALL ELECT MEMBERS OF SUCH BOARD IN PLACE OF THE MEMBERS WHOSE TERMS EXPIRE, EACH FOR A TERM OF FOUR YEARS FROM THE DATE OF ELECTION.

(b) The provisions of this section shall be in addition to the provisions of sections 9-203 and 9-204, and any applicable provision of said sections shall apply to this section.

Section 2. Section 1 of number 609 of the special acts of 1951 is amended to read as follows:

**The town of Chester shall continue to have a board of education consisting of nine members.** At the biennial election to be held in said town on the first Monday in October, 1951, three members shall be elected for a term of six years beginning on the day of their election and one member shall be elected for a term of four years beginning on the day of his election. At the biennial election to be held in said town on the first Monday in October, 1953, three members shall be elected for a term of six years beginning on the day of their election, and two members shall be elected for a term of two years beginning on the day of their election. At the biennial election to be held on the first Monday of October, 1955, and at each biennial election to be held subsequent thereto, three members shall be elected for a term of six years beginning on the day of their election, EXCEPT THAT AT THE BIENNIAL ELECTION TO BE HELD IN 1989, AND AT EACH BIENNIAL ELECTION TO BE HELD SUBSEQUENT THERETO, MEMBERS SHALL BE ELECTED FOR A TERM OF FOUR YEARS BEGINNING ON THE DAY OF THEIR ELECTION.

Section 3. This act shall take effect from its passage.

This Public Act was approved on June 1, 1989.

**BOARD OF FINANCE - 6 YEAR TERM**

Stephen Cline	11/21/23 - R
Deborah Vilcheck	11/21/23 - D
Michael Jordan	11/18/25 - D
John P. O'Hare, Chairman	11/18/25 - R
John Chillock	11/16/27 - R - Position has to be on 2023 ballot
Andrew Gardner	11/16/27 - D

**ALTERNATES:**

Roger Labrecque	11/21/23 - D
Michael King	11/18/25 - R
William Bernhart	11/16/27 - R - Position has to be on 2023 ballot

**TOWN ACTS**

**Book 5**

**Page 243**

**AMENDMENT OF ORDINANCE CREATING ALTERNATE MEMBERS TO THE BOARD OF FINANCE**

RESOLUTION: That the Ordinance Creating Alternate Members to the Board of Finance enacted by Special Town Meeting held on August 31, 1976 be amended as follows, and pursuant to a Special Town Meeting held on December 15, 2021, the following modification was enacted:

To amend paragraph (5) as follows:

- (1) The appointment and election of such alternates shall be in accordance with the provisions of Section 9-167(a) of the Connecticut General Statutes concerning minority representation of political parties and the filling of BOF vacancies shall be in accordance with Section 7-343 of the Connecticut General Statutes.

This revision to the above Ordinance shall be effective upon publication in a newspaper having circulation in the Town of Chester.

This Amended Ordinance was published in The Valley Courier on January 6, 2022.

**TOWN ACTS**

**Book 3**

**Page 360**

The following Ordinance was adopted by the voters of the Town of Chester at the Special Town Meeting, held on August 31, 1976.

**ORDINANCE CREATING ALTERNATE MEMBERS**

## TO THE BOARD OF FINANCE

(1) Under the provisions of Public Act 76-72 of the Connecticut General Statutes, the positions of three (3) alternates to the Board of Finance is hereby created.

(2) **There shall be three (3) alternate members to the Chester Board of Finance**, all and each of which shall be electors and taxpayers of the Town of Chester.

(3) The alternate members of the Board of Finance shall be appointed by the Board of Selectmen and shall serve from the date of his or her appointment to the date of the election and qualification of his or her successor in accordance with the provisions hereinafter stated.

(4) The Board of Selectmen of the Town of Chester shall specifically designate the term which each alternate shall serve. One alternate shall serve until the next biennial election; one alternate shall serve until the second biennial election from such date of appointment; one alternate to serve until the third biennial election from the date of appointment. Thereafter, one alternate shall be elected or re-elected at each biennial election.

(5) The appointment and election of such alternates shall be in accordance with the provisions of Section 9-167(a) of the Connecticut General Statutes concerning minority representation of political parties. The filling of vacancies among the alternate members of the BOF shall be in accordance with Section 7-343 of the Connecticut General Statutes.

(6) Said alternates shall have all of the powers and shall serve under the provisions of Public Act 76-72.

This Ordinance shall become effective fifteen (15) days after publication in The Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This Ordinance was published in The Middletown Press on September 4, 1976.

### **LIBRARY TRUSTEES- 6 YEAR TERM**

Margaret Carter-Ward	11/21/23 - D
Devin L. Chester	11/21/23 – CG – She’s a Dem but won as CG
Jennifer Rice	11/18/25 – R – She’s an Unaff but won as a Rep
Abigail J. Rice	11/18/25 – D
Karin Badger	11/16/27 – D
Sandra Senior-Dauer	11/16/27 – D

**PLANNING AND ZONING - 6 YEAR TERM**

Elaine M. Fitzgibbons	11/16/27 – D
Steven Merola	11/16/27 – R
Keith Scherber	11/16/27 - D
Shubert Koong	11/18/25 – D
Henry Krempel	11/18/25 – D
Seth Fidel	11/18/25 – D
Randy Meyers	11/21/23 – R
Patricia P. Bisacky	11/21/23 - CG
Michael A. Sanders, Chmn.	11/21/23 – CG - He's an Unaff. But won as CG

**ALTERNATE**

Stephen Seitz	11/16/27 – R Pos. on 2023 ballot and Min. Rep.
Michael Joplin	11/18/25 – D
Carlie Dailey	11/21/23 - D

**TOWN ACTS                      Book 3                      Page 418**

The following Ordinances were adopted by the voters of the Town of Chester at a special town meeting held on **October 29, 1981.**

**ORDINANCE AMENDING RESOLUTION RE PLANNING &  
ZONING COMMISSION TOWN OF CHESTER, CONNECTICUT**

BE IT RESOLVED that the Ordinance respecting the creation of a Planning & Zoning Commission of the Town of Chester, Connecticut adopted by the voters of the Town of Chester at a special adjourned town meeting held on November 22nd 1977 is amended as follows:

Section 1, subparagraph (f) is repealed and the following language substituted in lieu thereof:

(f) **Any vacancies in the Planning & Zoning Commission caused by other than the expiration of the term of office shall be filled within thirty (30) days after such vacancy occurs by the Board of Selectmen for a period to run until the town election next following the filling of such vacancy.**

This ordinance shall become effective fifteen (15) days after publication in a newspaper having a general circulation in the Town of Chester.

**TOWN ACTS    Book 3                      Pages 382 - 384**

The following Ordinance was adopted by the voters of the Town of Chester at a special adjourned town meeting held on November 22, 1977.

**RESOLUTION RE-PLANNING AND ZONING COMMISSION  
TOWN OF CHESTER, CONNECTICUT**

BE IT RESOLVED, that the Town of Chester, a Connecticut municipality through its legislative body, in accordance with the provisions of Title 8, Section 4(a) of the Connecticut General Statutes, herewith adopts the following Resolution:

BE IT RESOLVED, that the following ordinance is hereby enacted:

1. A planning and zoning commission is hereby created for the Town of Chester for the exercise of all of the powers granted under the provisions of Chapters 124 and 126 of the General Statutes of Connecticut, as amended from time to time, and such planning and zoning commission, shall have all of the powers and authority, stated therein.

(a) **The planning commission of the Town of Chester shall be deemed to be the planning and zoning commission upon the effective date of this resolution.**

(b) The planning and zoning commission shall consist of a total of nine (9) members who shall be electors of the Town of Chester.

(c) The members of the planning commission of the Town of Chester shall become members of the planning and zoning commission upon the effective date of this resolution.

(d) **On subsequent municipal election days and/or on special town meetings called for such purpose, there shall be elected a sufficient number of members, all of whom shall be electors of the Town of Chester, to maintain a commission of nine (9) members. The terms of no more than five (5) members may expire on any given calendar year.**

(e) **A full term shall be deemed to be six (6) years. A term shorter than a full term may be given to members, upon their election when required to fill the statutory requirement of expiration dates.**

(f) Any vacancies in the planning and zoning commission caused by other than the expiration of the term of officer shall be filled for the unexpired term within thirty (30) days after such vacancy occurs by the Board of Selectmen.

2. The Chester Zoning Commission, presently constituted is hereby abolished.

3. All regulations adopted by the planning commission or the zoning commission which were in effect prior to the establishment of such combined commission shall continue in full force and effect.

4. **There shall be three (3) alternates to the planning and zoning commission, all of whom shall be electors of the Town of Chester and said electors shall be appointed until the next biennial municipal election.**

This ordinance shall become effective fifteen (15) days after publication in the Middletown Press, a newspaper having a circulation in the Town of Chester and the Town Clerk shall cause such publication to be made immediately and a copy of this Resolution shall be maintained on file in the Office of the Town Clerk and in the Office of the Planning and Zoning Commission of the Town of Chester.

This Ordinance was published in The Middletown Press on November 29, 1977.

**Town Acts   Book 3   Page 309**

#### **ORDINANCE CREATING ALTERNATE MEMBERS TO THE ZONING COMMISSION**

Pursuant to a Special Meeting held November 29, 1971, the following Ordinance was enacted:

(1) Under the provision of Chapter 124 of the General Statutes of Connecticut, as revised, the positions of three alternates to the Zoning Commission is hereby created.

(2) There shall be three alternate members to the Chester Zoning Commission.

(3) The Alternate members of the Zoning Commission shall be appointed by the Board of Selectmen. Within sixty (60) days after the enactment of this Ordinance, the Board of Selectmen shall appoint one member to serve until November 1, 1972; one member to serve until November 1, 1973; and one member to serve until November 1, 1974. Thereafter, members shall be appointed by the Board of Selectmen for three-year terms.

(4) Said alternate members of the Commission may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such members in writing, and he shall be given reasonable opportunity to be heard in his own defense.

(5) Any vacancies in the alternate members of the Zoning Commission caused by other than expiration of the term of office, shall be filled for the unexpired term within 30 days after such vacancy occurs, in the manner above-provided for appointment of the alternate members.

This Ordinance shall become effective 15 days after publication in The Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This Ordinance was published December 2, 1971, in The Middletown Press.

**Town Acts Book 3 Page 335**

**ORDINANCE SUPPLEMENTING, AMENDING AND/OR REPEALING AND RESCINDING  
TOWN ORDINANCES & SPECIAL ACTS**

Pursuant to the Annual Meeting held February 19, 1974, in the Town of Chester, the following Ordinance was enacted:

1. Be it ordained that the following Ordinances and special acts of the Town of Chester are supplemented, amended and/or repealed and rescinded and are to be republished specifically as hereinafter set forth (AMONG OTHERS – THIS IS ONE SPECIFIC TO P&Z):

**Page 22.**

Town Acts Book No. 3, Page 237-An Ordinance concerning alternates to the Planning Commission for the Town of Chester. Section 3 is amended to be stated as follows: "the alternate members shall be appointed by the Board of Selectmen and vacancies within the alternate members shall be filled by the Board of Selectmen within thirty (30) days after the creation of said vacancy."

Ref. to Chester Ordinances published March 1st, 1968, Second Edition.

**Town Acts Book 3 Pages 241-242**

**ORDINANCE CREATING A ZONING COMMISSION**

Pursuant to authorization at a Special Town Meeting held January 11, 1968, the following Ordinance is hereby enacted:

(1) A zoning commission is hereby created for the Town of Chester for the exercise of the powers granted under Chapter 124 of the General Statutes of Connecticut, Revision of 1958, as amended.

A. The zoning commission shall consist of five (5) members who shall be electors of the Town of Chester.

B. The members of the zoning commission shall be appointed by the Board of Selectmen. Within sixty (60) days after the enactment of this ordinance, the Board of Selectmen shall appoint two (2) members to serve until November 1, 1968; two (2) members to serve until

November 1, 1969; and one (1) member to serve until November 1, 1970. Thereafter members shall be appointed by the Board of Selectmen for three-year terms.

C. Members of the commission may be removed from office by the Board of Selectmen for cause. Before removal charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.

D. Any vacancies in the zoning commission caused by other than expiration of the term of office shall be filled for the unexpired term within thirty (30) days after such vacancy occurs, in the manner above provided.

(2) **A zoning board of appeals is hereby created for the Town of Chester**, the regular members and the alternate members of which shall have all the powers and duties set forth in the General Statutes relating to zoning boards of appeals and their members.

A. **The zoning board of appeals shall consist of five (5) regular members and three (3) alternate members, all of whom shall be electors of the Town of Chester and shall not be members of the zoning commission.**

B. The regular members of the zoning board of appeals shall be appointed in the manner and for the term hereinabove specified for the zoning commission. Alternate members of the Zoning board of appeals shall be appointed in the same manner as regular members, one (1) member to serve until November 1, 1968, one (1) member to serve until November 1, 1969, and the third member to serve until November 1, 1970. Thereafter alternate members shall be appointed for three year terms, for the term and in the manner specified for members of the zoning commission.

C. Regular and alternate members of the zoning board of appeals may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such member or alternate in writing and he shall be given reasonable opportunity to be heard in his own defense.

D. Any vacancies in the regular or alternate members of the zoning board of appeals caused by other than expiration of the term of office shall be filled for the unexpired term within thirty (30) days after such vacancy occurs, in the manner provided for members of the zoning commission.

(3) This ordinance shall become effective fifteen (15) days after publication in The Middletown Press, a newspaper having a circulation in the Town of Chester and the Town Clerk shall cause such publication to be made immediately.

This ordinance was published January 15, 1968, in The Middletown Press.

**Town Acts    Book 3    Page 237**

**AN ORDINANCE PROVIDING FOR ALTERNATES TO THE  
PLANNING COMMISSION FOR THE TOWN OF CHESTER**

Pursuant to authorization at a Special Town Meeting held June 15, 1967, the following Ordinance is hereby enacted:

Section 1. Under the provisions of Section 8-1b of the General Statutes of Connecticut, Revision of 1958 as amended, there shall be three alternate members to the Planning Commission for the Town of Chester.

Section 2. Said alternate members shall be electors of the Town of Chester and shall not be members of a zoning or planning commission or of a zoning board of appeals.

Section 3. The alternate members shall be appointed by the Board of Selectmen and vacancies within the alternate members shall be filled by the Board of Selectmen within thirty (30) days after the creation of said vacancy.

Section 4. Within 60 days after the effective date of this ordinance the Selectmen shall appoint one elector to serve until April 1, 1968, one elector to serve until April 1, 1969, and one elector to serve until April 1, 1970. Thereafter as each members term expires an elector shall be appointed for a three year term.

Section 5. This ordinance shall become effective fifteen (15) days after publication thereof in some newspaper having a circulation in the Town of Chester.

This ordinance was published June 22, 1967, in The New Era.

**Town Acts    Book No. 3    Page 203**

**ORDINANCE CREATING PLANNING BOARD**

Pursuant to a Special Town Meeting held February 18, 1963 the following ordinance was enacted.

Section 1. The provision of Chapter 126 of the General Statutes of Connecticut 1958 as amended, are hereby adopted.

Section 2. A planning commission with all the powers and duties specified in said Chapter is hereby created and shall be named the Chester Planning Commission.

Section 3. Said commission shall consist of five members who shall be electors of the Town of Chester holding no salaried municipal offices.

Section 4. The members of said commission shall be appointed by the Board of Selectmen.

Section 5. Within 60 days after the effective date of this ordinance the Selectman shall appoint two electors to serve until April 1, 1964; two electors to serve until April 1, 1965 and one elector to serve until April 1, 1966. Thereafter as each member's term expires an elector shall be appointed for a three year term.

Section 6. This ordinance shall become effective fifteen days after publication thereof in some newspaper having circulation in the Town of Chester.

Dated at Chester this 21st. day of February, 1963.

**REGISTRAR OF VOTERS - 4 YEAR TERM**

Victor Fetter	01/04/27 - D
Tracey Ohaus	01/04/27 - R

**TOWN ACTS**

**Book 4**

**Page 197**

**ORDINANCE  
REGISTRAR OF VOTERS TERM OF OFFICE**

Pursuant to authorization at a Special Town Meeting held March 13, 2001, the following Ordinance is hereby enacted:

**That the term of office for Registrar of Voters shall be four years commencing with the next regular election following passage of this Ordinance.**

This Ordinance was published March 22, 2001 in The Main Street News.

**Town Acts Book 3 Page 281**

**ORDINANCE PROVIDING FOR TWO  
SHIFTS OF ELECTION OFFICIALS**

Pursuant to a Special Meeting held February 20, 1970, the following ordinance was enacted:

That the Town of Chester, pursuant to the provision of Section 9-258a of the General Statutes of Connecticut, Revision of 1958, as amended, does hereby authorize and empower each registrar of voters to appoint two shifts of any or all election officials, excepting moderators, for each polling place at each election, referendum and any vote under the provisions of Section 7-7 of said statutes, as amended. Said shifts shall serve such hours as the registrar making the appointment shall designate. This authorization shall not be construed to prevent appointment of any or all election officials to serve for the entire voting period.

Said ordinance to become effective March 1, 1970.

This ordinance was published February 27, 1970, in The Middletown Press.

**REGIONAL BOARD OF EDUCATION - 6 YEAR TERM-No Minority Rep Necess.**

Laurence Fearon	11/07/23 – D – He’s an Unaff. But won as Dem
John Stack	11/04/25 – D – He’s an Unaff. But won as Dem
Richard Strauss	11/02/27 – D Pos. on 2023 ballot

**SPECIAL ACT – CT GENERAL ASSEMBLY**

**(199.)**

**AN ACT CONCERNING THE ELECTION OF THE BOARD  
OF EDUCATION OF REGIONAL SCHOOL DISTRICT  
NUMBER 4 AT TOWN ELECTIONS**

Members of the board of education of regional school district number 4 whose terms expire on June 30, 1959, shall continue in office to October 6, 1959, on which date the term of all members of said board shall expire. Commencing at the election to be held in the towns of Chester, Deep River and Essex, on the first Monday in October, 1959, each of said towns shall elect three members of the board of education of regional school district number 4, one for a term of two years, one for a term of four years and one for a term of six years, from said date. At the regular town election to be held in each of said towns in October, 1961, and at each regular town election biennially thereafter, one member from each of said towns shall be elected from the day of his election for a term of six years. **The board of selectmen in each of said towns shall be empowered, by a majority vote, to make interim appointments to fill any vacancy which occurs in their respective towns. The term of those so appointed shall run from the time such appointment is made until the next town election at which a successor shall be elected for the unexpired portion of the term, if any. Any provisions of section 10-46**

of the general statutes inconsistent with the provisions of this act shall not apply to regional school district number 4.

Approved June 2, 1959.

Public Acts

January Session 1967

Page 914

**ZONING BOARD OF APPEALS - 4 YEAR TERM**

John J. DeLaura, Jr.	12/31/25 – D
Michael R. Peck	12/31/25 – D
Victor Fetter	12/31/23 – D
Erik P. Anderson	12/31/23 – D
Robert Blair	12/31/23 – R

**ALTERNATES**

Seth Cohen	12/31/25 – D
Vacancy	12/31/23
Paul Radicchi	12/31/23 - R

**TOWN ACTS**

**Book 4**

**Pages 272-273**

Pursuant to a Town Meeting held on December 3, 2002, the following amended Ordinance was enacted:

**ORDINANCE AMENDING ZONING BOARD OF APPEALS  
ORDINANCE**

RESOLVED: To amend the Town Ordinance which created a Zoning Board of Appeals, dated January 11, 1968, for the purpose of changing the method by which members are chosen to serve on said Board from appointment to election, by amending and restating the ordinance, as amended as follows:

- (1) The Zoning Board of Appeals shall consist of five (5) members and three (3) alternates, all of whom shall be electors of the Town of Chester. The Commission is designated and authorized to act as the Zoning Board of Appeals for the Town of Chester, Connecticut, pursuant to and in accordance with the provisions of the Connecticut General Statutes, as amended.
- (2) The terms of all current members and alternates of the Commission shall end as of December 31, 2003. New members and alternates of the Commission shall be elected at the next regular municipal election in November, 2003, and their terms shall begin as of

January 1, 2004 as follows: Two members and one alternate to serve until December 31, 2005; Three members and two alternates to serve until December 31, 2007.

At each subsequent municipal election, beginning in November, 2005, members and alternates shall be elected to four year terms, beginning the following January 1, to fill the vacancies caused by the expiration of terms that year.

- (3) Any vacancies in the Zoning Board of Appeals caused by other than the expiration of the term of office shall be filled by appointment by the Board of Selectmen until the December 31 following the next regular municipal election, at which election a person shall be elected for the unexpired term.

This Ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

**JUSTICES OF THE PEACE – 4 YEAR TERM**

Carolyn S. Kane	01/06/25 – R
Keith N. Dauer	01/06/25 – D
Jonathan A. Joslow	01/06/25 – R
Emily S. Masters	01/06/25 – D
Elizabeth A. Perreault	01/06/25 - R
Jerry A. Walden	01/06/25 – D
Bruce H. Watrous	01/06/25 - R
Whitelaw Wilson	01/06/25 – U – By Town Clerk
Thomas W. Brelsford	01/06/25 – D
Patricia C. Bandzes	01/06/25 – R
Michael Price	01/06/25 - D

**Town Acts Book**

**Vol. 3**

**Page 215**

**ORDINANCE CONCERNING JUSTICES OF THE PEACE**

Pursuant to a Special Meeting held August 25, 1964, the following ordinance was enacted:

RESOLVED: **That the number of Justices of the Peace in the Town of Chester shall be reduced from twenty-four to twelve.**



## APPOINTED OFFICIALS

### ACCOUNTING MANAGER / TREASURER

Peter Evankow

Sharon Echtman, Account Clerk

TOWN ACTS

Book 4

Page 197

## AN ORDINANCE CONCERNING APPOINTMENT OF THE TREASURER

Pursuant to an Annual Town Meeting held on May 23, 2023, the following Ordinance was adopted:

**Whereas:** The Town of Chester wishes to alter its process for selection of its Treasurer by making it an appointed rather than elected position, and

**Whereas:** The change will provide a more effective method to ensure that the Town of Chester has the optimum mechanism at its disposal to ensure this office will be filled by a highly qualified individual in a timely fashion, and

**Whereas:** Sections 9-185 and 9-189 of the Connecticut General Statutes permit a municipality whose legislative body is a Town Meeting to authorize appointment of a Treasurer, include provisions for the appointment procedure, and specify the term of appointment

Now, Therefore: Be it ordained by the Town of Chester, in Town meeting convened, that the Board of Selectmen is hereby authorized and empowered to appoint a Treasurer, and,

**Be it further ordained that the Board of Selectmen shall appoint said Treasurer to serve until the next municipal general election and, thereafter, to serve for a term of two (2)**

years commencing with the municipal general election of November 2023 and at the same two (2) year intervals thereafter, and,

Be it further ordained that the Board of Selectmen shall make this appointment at its first regularly scheduled meeting following the effective date of this ordinance.

Be it further ordained, that following the aforementioned November 2023 municipal election, the Treasurer's term shall commence on the third Tuesday of November and,

Be it further ordained that the Board of Selectmen is hereby authorized and empowered to: establish the job description, qualifications, terms and conditions of employment (inclusive of wages and hours), discipline or terminate the Treasurer, and,

Be it further ordained that the right to reappoint or not reappoint the Treasurer or to fill a midterm vacancy is reserved exclusively to the Board of Selectmen pursuant to town policies and state statutes as they may be amended from time to time; and,

Be it further ordained that any previously adopted ordinances which are inconsistent with the provisions hereof shall be deemed to have been repealed to the extent necessary to give effect to the foregoing.

This ordinance shall become effective upon publication in a newspaper having general circulation in the Town of Chester.

This Ordinance was published in The Valley Courier on June 1, 2023.

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## **ORDINANCE**

### **TREASURER TERM OFFICE**

Pursuant to authorization at a Special Town Meeting held March 13, 2001, the following Ordinance is hereby enacted:

That the term of office of Treasurer shall be four years commencing with the next regular municipal election following passage of this Ordinance.

This Ordinance was published **March 22, 2001** in The Main Street News.

**ADMINISTRATIVE ASSISTANT**

Jenny Watrous

**ANIMAL CONTROL OFFICER**

Harry Plaut

Caroline Fountain, Assistant

**ASSESSOR**

Emily Eckenroth

**TOWN ACTS**

**Book 4**

**Page 207-208**

**RESOLUTION TO PROVIDE FOR APPOINTMENT OF ASSESSOR**

Pursuant to a Special Town Meeting held on June 5, 2001, the following Resolution is hereby enacted.

RESOLVED: That the provisions of Connecticut General Statutes Section 9-198, to provide for the appointment of an assessor, are hereby adopted as follows:

- (a) The terms of the members of the current Board of Assessors are terminated as of November 20, 2001 or, if no assessor has yet been appointed as set forth herein, upon said appointment.
- (b) The Board of Selectmen shall appoint a qualified person as assessor for a term of four (4) years. A person so appointed may be reappointed by the Board for additional terms.**
- (c) Vacancies in the position of assessor shall be filled by the Board of Selectmen for the unexpired term. Any assessor appointed by the Board of Selectmen may be removed by them for cause.
- (d) The assessor may appoint clerical and other assistance for the office of assessor within the limits of any appropriation therefore.
- (e) The compensation for the assessor shall be determined by the Board of Selectmen.

This resolution shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

This Resolution was published June 14, 2001 in The Main Street News

**ASSISTANT ASSESSOR**

Joy O'Brien

**AUDITORS**

O'Connor Davies

**BOARD OF FIRE COMMISSIONERS – 4 YEAR TERM**

Bettie Perreault, Chmn. 11/18/25 – R

John M. Divis 11/18/25 – D

Robert P. Quale 11/18/25 – U

Robert C. Bandzes 11/21/23 – U

Richard Schreiber 11/21/23 – R

Ex-officio members:

Richard Leighton - Fire Marshal

James Grzybowski, Chief

**TOWN ACTS**

**Book 4**

**Pages 455 and 459**

Pursuant to a Special Town Referendum held on May 5, 2009 the following Amended Ordinance was adopted:

RESOLVED: That the Ordinance Concerning the Creation of a Board of Fire Commissioners and Fire Department and the Duties of the Board of Fire Commissioners adopted September 8, 1956, as amended December 21, 1993, July 7, 1997, and December 7, 2004, is hereby amended as follows:

**AMENDED ORDINANCE REGARDING BOARD OF FIRE COMMISSIONERS**

Section 2 of said ordinance is hereby deleted and the following inserted in its place:

**The management and control of said Fire Department shall be vested in the Board of Fire Commissioners, which shall be composed of five electors of the Town of Chester who shall be appointed by the Board of Selectmen to serve a term of four years. As the term of office of each member ends, such office shall be filled by appointment of the Board of Selectmen.**

**The First Selectman, Chief of Chester Hose Company, and the Fire Marshal shall serve in an ex-officio non-voting capacity on said Board.**

This amendment shall become effective on the date of publication of the notice of its passage.

This Amended Ordinance was published May 7, 2009 in the Valley Courier.

Pursuant to a Town Meeting held on December 7, 2004, the following Ordinance was amended:

**AMENDED ORDINANCE  
CONCERNING THE CREATION OF A BOARD OF FIRE COMMISSIONERS AND FIRE DEPARTMENT  
AND THE DUTIES OF THE BOARD OF FIRE COMMISSIONERS**

Section 2:

Repeal entire section

Amend with: The management and control of said Fire Department shall be vested in the Board of Fire Commissioners which shall be composed of five members chosen as follows: five electors of the Town of Chester to serve four year terms. The First Selectman, Chief of the Chester Hose Company and Fire Marshall serve in an ex-officio, nonvoting Capacity. The new member shall be appointed within 30 days following enactment of this Ordinance and shall serve the remainder of the term being vacated by the Chief of the Chester Hose Company. Members elected will serve four (4) year terms.

Section 5:

Repeal portion: No person other than the Fire Chief as set forth above shall serve as Fire Commissioner while he is a member of the Chester Hose Company or Chester Fire Department.

Amend with: No Chester Hose Company Officer or paid member may be elected to the Board of Fire Commissioners.

Section 7 – 10:

Correct numbering system of 7 – 9.

This amended Ordinance was published December 16, 2004 in The Main Street News.

Pursuant to a Special Town Meeting held on July 7, 1997, the following Amended Ordinance was enacted:

**AMENDMENT OF ORDINANCE CONCERNING BOARD OF FIRE COMMISSIONERS**

RESOLUTION: Resolved that the Ordinance concerning the Board of Fire Commissions enacted by the town meeting on September 8, 1958, subsequently amended by an ordinance resolution passed at a town meeting on December 21, 1993 be further amended as follows:

Section two of the Ordinance concerning the creation of the Board of Fire Commissioners and Fire Department and the duties of the Board of Fire Commissioners be amended to read as follows in its entirety.

II. The management and control of said Fire Departments shall be vested in the Board of Fire Commissioners which shall be composed of six members chosen as follows:

The Chief of the Chester Hose Co., Inc. during his/her term of office, the Chester Fire Marshall during his/her term of office (the Fire Marshall serving as a non-voting member) and four electors of the Town of Chester to serve four year terms. At the next regular municipal election three elector members of the Board of Fire Commissioners shall be elected to fill the positions of the three elector members of the Chester Fire Commission who's terms have expired. One such elector member shall be elected to serve for a term of two years and two such elector members shall be elected to terms of four years. Thereafter, elector members of the Board of Fire Commissioners shall be elected for terms of four years.

An alternate position may be established on the Board of Fire Commissioners, to be filled by the Deputy Chief who may attend meetings of the Board of Fire Commissioners in the absence of the Chief of the Chester Hose., Inc. The First Selectman shall serve in a non-voting capacity on the Board of Fire Commissioners.

Section 5. Within thirty days after the enactment of this Ordinance a special town meeting shall be called for the purpose of electing three persons to serve as fire commissioners until the regular town election in 1959. Vacancies occurring in the office of fire commissioners shall be filled by the remaining members of the Board of Fire Commissioners for the balance of the term of the vacating fire commissioner. A board member shall hold office until his or her successor has been appointed. Members of the Board of Fire Commissioners shall serve without pay. No person other than the Fire Chief as set forth above shall serve as Fire Commissioner while he is a member of the Chester Hose Company or Chester Fire Department.

This Amended Ordinance was published in the Hartford Courant on July 11, 1997.

**TOWN ACTS**

**Book 3**

**Pages 559-560**

Pursuant to a Special Town Meeting held on December 21, 1993, the following Revision to an Ordinance was enacted:

**ORDINANCE CONCERNING THE CREATION OF A BOARD OF  
FIRE COMMISSIONERS AND FIRE DEPARTMENT AND THE  
DUTIES OF THE BOARD OF FIRE COMMISSIONERS**

Modify as follows:

Section 2 (first sentence) The management and control of said Fire Department shall be vested in the Board of Fire Commissioners which shall be composed of six members chosen as follows: The Chief of the Chester Hose Company during his/her term of office, the Chester Fire Marshal during his/her term of office, (the Fire Marshal serving as ex-officio, non-voting, member) and four electors of the Town of Chester to serve four year terms. The First Selectman serves in an ex-officio, nonvoting Capacity. The new member shall be appointed within 30 days following enactment of this Ordinance. Members elected in 1995, and after, will serve four (4) year terms. An alternate position shall be established on the Board of Fire Commissioners to be filled by the Deputy Chief who may attend and act at meetings of Board of Fire Commissioners in the absence of the Chief.

Section 3 (last sentence) The Board or its Chairman shall review and if appropriate, approve and turn over to the First Selectman those bills relating to its areas of responsibility.

**PROPOSED NEW SECTION OF TOWN ORDINANCE:**

Section 8. The Chester Fire Marshal shall report monthly to the Board of Fire Commissioners at the regularly scheduled meeting.

Section 9. The Fire Marshal's budget shall be approved by the Board of Fire Commissioners.

Section 10. The Board shall; by resolution, identify and recognize the provider of volunteer personnel for fire fighting, rescue, and any other emergency as appropriate including medical response for the Town of Chester and the entity charged with maintenance of: apparatus, equipment, volunteers' gear and fire department facilities.

This revision to an Ordinance was published in The Middletown Press on January 15, 1994.

**Town Acts        Vol. 3 Page 169**

The following ordinance was passed at a Town Meeting in Chester, Connecticut, on **September 8, 1958** and will become effective 15 days after publication hereof:

**ORDINANCE CONCERNING THE CREATION  
OF A BOARD OF FIRE COMMISSIONERS  
AND FIRE DEPARTMENT AND THE DUTIES  
OF THE BOARD OF FIRE COMMISSIONERS:**

Section 1. Under the authority granted in Public Act No. 13 Section 18 of the January 1957 Session of the Connecticut General Assembly the Town of Chester hereby established a Board of Fire Commissioners and a Fire Department known as The Chester Fire Department.

Section 2. The management and control of said Fire Department shall be vested in the Board of Fire Commissioners which shall be composed of five members chosen as follow: The First Selectman of the Town of Chester during his term of office, the Chief of the Chester Hose Company during his term of office, and three electors of the Town of Chester elected in the following manner: In the regular town election held in the year 1959 one commissioner shall be elected to serve a two-year term, one to serve a four-year term and one to serve a six-year term. Thereafter as each of the aforesaid terms of commissioners are concluded a commissioner shall be elected to serve a six-year term.

Section 3. Said Board of Fire Commissioners shall have charge of the protection of property within the Town of Chester from fire and shall have all the powers given by law to boards of fire commissioners. Said Board shall have the general management, supervision and control of the Chester Fire Department and of all property, apparatus, equipment and supplies owned by the Town of Chester and used in connection with fire protection. It shall have the power to make regulations for the conduct of the fire department. It shall recommend the purchase of additional property, apparatus, equipment and supplies and for the repair and maintenance of same, as needed. It shall approve proper bills and turn them over to the Board of Selectmen for payment.

Section 4. Said Board of Fire Commissioners shall enter into an agreement with the Chester Hose Company for the protection of property within the Town of Chester under such terms and provisions as are mutually acceptable to the Board and the Hose Company. In general such agreement shall provide that the Board shall have the general

management and control of all town owned property used in connection with fire protection and shall recommend to the town the purchase of such additional property as is needed and shall purchase the same as approved by the town, that the Board shall make recommendations as to the operation of the Chester Hose Company and shall follow through to see that such recommendations are carried out, that the Board shall recommend to the town that any sums necessary for the operation of the Chester Hose Company and the training of its personnel be provided as needed; that the Board shall approve proper bills and turn them over to the Board of Selectmen for payment, that the officers and personnel of the Chester Hose Company shall have charge of the equipment, apparatus and supplies at the time of any fire or drill work. In the event that the Board and the Hose Company are unable to enter into an agreement which is mutually acceptable to both parties it shall be the duty of the Board of Fire Commissioners to staff the Chester Fire Department previously provided for after having first reached an agreement with the Chester Hose Company for the purchase of such property which it owns and is desirous of disposing. In such event the duly elected chief of the Chester Fire Department shall take the place of the Chief of the Chester Hose Company as a commissioner.

Section 5. Within thirty days after the enactment of this ordinance a special town meeting shall be called for the purpose of electing three persons to serve as fire commissioners until the regular town election in 1959. Vacancies occurring in the office of fire commissioner shall be filled by the remaining members of the Board of Fire Commissioners until the next regular town election at which time there shall be elected a fire commissioner to serve the unexpired term. A board Member shall hold office until his or her successor has been appointed. Members of the Board of Fire Commissioners shall serve

without pay. No person other than the Fire Chief as set forth above shall serve as Fire Commissioner while he is a member of the Chester Hose Company or Chester Fire Department.

Section 6. The Board of Fire Commissioners shall, at its organizational meeting, elect a chairman and a secretary. A majority of Board Members shall constitute a quorum for the transaction of business.

Section 7. This ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

William L. Johnson  
Augustine Calamari  
Malcolm Zanardi

This ordinance was published Sept. 11, 1959 in the Middletown Press.

**BUILDING OFFICIAL – 4 YEAR TERM**

Richard Leighton, Building Official      06/30/2024  
Terry Hannah, Building Clerk

**TOWN ACTS**

**Book 5**

**Page 240**

**AMENDMENT OF BUILDING RECORDS ORDINANCE**

RESOLUTION: That the Building Records Ordinance enacted by Special Town Meeting held on February 29, 1972 be amended as follows: and pursuant to a Special Town Meeting held on December 15, 2021, the following modification was enacted:

Delete paragraph © and replace with the following:

© There shall accompany the application a fee of not less than One Dollar per One Hundred Dollars up to the first One Thousand Dollars, and an additional fee for each additional One Thousand Dollars or part thereof of estimated cost, as such cost is stated in the application. The Town Building Official shall designate a fee schedule for the purposes of assessing fees associated with the processing of building, electrical and other permits, plan reviews, and certificates of occupancy. This schedule of fees shall be subject to approval by the Board of Selectmen.

This revision to the above Ordinance shall be effective upon publication in a newspaper having circulation in the Town of Chester.

This Amended Ordinance was published in The Valley Courier on January 6, 2022.

**Town Acts    Book 3    Pages 311 & 312**

**BUILDING RECORDS ORDINANCE**

Pursuant to a Special Town Meeting held on February 29, 1972, the following Ordinance is hereby enacted:

(a) Commencing on April 1, 1972, and thereafter, after publication, no construction, alteration, addition, removal, demolition, movement or restoration of any building, erection or structure, amounting in each instance to One Hundred Dollars or more in value, shall be permitted until a permit is obtained from the Building Official or his deputy by the owner of such building, erection or structure.

(b) For the purpose of obtaining the permit as set forth in Section (a) hereof, an application must be filled in as provided and signed by the owner or his agent and setting forth a description of the work to be performed and the approximate cost thereof. The application for the permit then be submitted to the Building Official or his deputy for the issuance of the permit. Permits may be applied for by the owner or his agent, but it remains the responsibility of the owner of record to meet the requirements of this ordinance.

(c) There shall accompany the application a fee of not less than One Dollar per One Hundred Dollars up to the first One Thousand Dollars, and an additional Fifty Cents for each additional One Hundred Dollars in excess of One Thousand Dollars, or any part thereof, as such cost is stated in the application. There shall be a minimum fee charge of Three Dollars per permit.

(d) Any person who shall violate a provision of the State Building Code or shall fail to comply with any of the requirements thereof, or herein, or shall erect, construct, alter or repair a building or structure in violation of any approved plan or directive of the Building Official or his deputy, or of a permit or certificate issued under the provisions of the Code, shall be guilty of a misdemeanor, punishable by a fine of not more than Five Hundred Dollars or by imprisonment not exceeding one year or both such fine and imprisonment. Each day that a violation continues shall be deemed a separate offense.

(e) Any person who shall continue any work in or about the building or structure after having been served with a stop order, except such work as he is directed to perform, to remove a violation or unsafe condition, shall be liable to a fine of not less than Twenty-five Dollars and not more than Five Hundred Dollars. Each day that a violation continues shall be deemed a separate offense.

(f) The prior ordinance is herewith repealed which ordinance may be found in Town Acts, Book 3, Page 258, and which ordinance was dated May 16, 1968.

This ordinance shall become effective April 1, 1972 after publication thereof, in a newspaper having circulation in the Town of Chester.

This ordinance was published in The Middletown Press on March 6, 1972.

**Town Acts    Book 3    Page 286**

#### **ORDINANCE ADOPTING THE STATE BUILDING CODE**

Pursuant to a Special Meeting held June 30, 1970, the following ordinance was enacted:

The provisions of the State Building Code pursuant to Chapter 354 of the Connecticut General Statutes, as amended, are hereby adopted.

This Ordinance shall become effective 15 days after publication in the Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This ordinance was published July 3, 1970, in The Middletown Press.

**CEDAR LAKE WATERSHED COMMISSION - 2 YEAR TERM**

Rick Holloway	07/01/25 - R - Cons. Comm. Rep.
William Bernhart	07/01/25 - R - IWWA Rep.
Denise Learned	07/01/25 - D - Camp Hazen Rep.
Dennis DeCarli	07/01/25 - U
Thomas Brelsford, Chmn.	07/01/24 - D
Christopher Hayward	07/01/24- R
Nancy Byrne	07/01/24- R – Town Rep.

**CHARTER COMMISSION – 16 MONTHS**

Mark Borton – D  
Brian Dailey – U  
Lol Fearon – U  
Jesse Gnazzo – D  
Pat Holloway – D  
Ian McLachlan - R  
Richard Strauss – D

**CITATION HEARING OFFICERS - 2 YEAR TERM**

Elizabeth Perreault	11/21/23 - U
Whitelaw Wilson	11/21/23 - U
Richard Schreiber	11/21/23 - R
Kathryn M. Merola	11/21/23 – R
Paul Radicchi	11/21/23 – R

Pursuant to a Special Town Meeting held on October 10, 2006, the following Amended Ordinance was adopted:

**RESOLVED: That this Town Meeting amend Section 2 of the Ordinance Regarding Hearing Procedure for Citations and Other Fines adopted December 2, 1997 by increasing the number of citation hearing officers to five instead of three as previously set forth in said Ordinance.**

**AMENDED ORDINANCE REGARDING HEARING PROCEDURE  
FOR CITATIONS AND OTHER FINES**

RESOLVED: That the Ordinance Regarding Hearing Procedure for Citations and Other Fines for the Town of Chester, adopted at Town Meeting on December 2, 1997, is hereby amended as follows:

By deleted Sub-Paragraph 2 thereof in its entirety and inserting the following in its place:

**"2. The First Selectman, pursuant to the provisions of Connecticut General Statutes Section 7-152c(b), is hereby authorized to appoint five citation hearing officers to conduct hearings authorized by said statute. The term in office of said citation hearing officers shall expire on the same date as the term of the Board of Selectmen in office as of the date of appointment."**

This amendment shall become effective on the date of publication of the notice of its passage.

This Amended Ordinance was published October 18, 2006 in the Valley Courier.

**TOWN ACTS**

**Book 4**

**Page 55**

Pursuant to a Town Meeting held on December 2, 1997, the following Ordinance was adopted:

**ORDINANCE REGARDING HEARING PROCEDURE FOR CITATIONS AND OTHER FINES**

1. The Town of Chester hereby adopts the provisions of Connecticut General Statutes Section 7-152c, as amended, for the purpose of providing a citation hearing procedure for the Town of Chester.
2. The First Selectman, pursuant to the provisions of Connecticut General Statutes Section 7-152c(b), is hereby authorized to appoint three citation hearing officers to conduct hearings authorized by said statute. The term in office of said citation hearing officers shall expire on the same date as the term of the Board of Selectmen in office as of the date of appointment.

**COMPLIANCE OFFICER/TOWN ATTORNEY – 2 YEAR TERM**

Richard Roberts 02/12/24

**CONNECTICUT RIVER ESTUARY TRANSIT DISTRICT - 4 YEAR TERM**

Leslie B. Strauss 02/21/25 - D

**CONNECTICUT RIVER GATEWAY COMMISSION - 2 YEAR TERM**

Misha Semenov-Leiva 07/01/24 - U  
Tom Brelsford, Alternate 07/01/24 –

**CONSERVATION COMMISSION - 4 YEAR TERM**

Lisa Catherine Wahle., Chmn.	11/01/26 - D
Michael P. Prisloe, Jr.	11/01/24 – U
Margot D. Burns	11/01/24 – D
Lisa Hayward	11/01/23 – U
Kathryn Hair	11/01/23 – D
Theodore Taigen	11/01/23 – D
Richard P. Holloway	11/01/26 – R

**TOWN ACTS****Book 5****Pages 164-165**

Pursuant to authorization at a Special Town Meeting held February 7, 2019, the following repealed and restated Ordinance entitled “Ordinance Amending Conservation Commission Ordinance and Renaming Commission” adopted March 13, 2001 as the “Ordinance Regarding the Inland Wetlands and Watercourses Commission” and to change the membership from elected to appointed. All policies for a balance of party representation shall remain in effect.

The Ordinance will read as follows:

**ORDINANCE REGARDING THE INLAND WETLANDS AND WATERCOURSES COMMISSION**

1. The Inland Wetlands and Watercourses Commission shall consist of seven (7) members, all of whom shall be electors of the Town of Chester. The Commission is designated and authorized, under the provisions of the Inland Wetlands and Watercourses Act set forth in Connecticut General Statutes 22a-36 to 22a-45, as amended:
  - (a) To act, promulgate and to enforce such regulations as may be necessary to conform and in conformity with the regulations promulgated by the Commissioner of Environmental Protection, State of Connecticut;
  - (b) To take any authorized action, to enforce any such provisions, and to license any such regulated activities, as set forth in said Act;
  - (c) To act as sole agent for the licensing of regulated activities under the provisions of said Act;
  - (d) To join with any other municipalities in the formation of a district for the regulation of activities affecting the wetlands and watercourses within such district, all in accordance with the provisions of said Act; and

- (e) To act as the sole agent in advising and recommending to the Town of Chester, acting by and through a duly called Town Meeting of the electors of said town, as to whether such town shall or should acquire wetlands and/or watercourses within its territorial limits by gift or purchase in fee or lesser interest including, but not limited to, lease, easements or covenants, such to such reservations and exceptions as it, the Commission, deems advisable. For the purpose of acting upon the advice and recommendation of the Inland Wetlands and Watercourses Commission as set forth in this subsection of the Ordinance, the Board of Selectmen of said Town shall call a Special Town Meeting on application of the Inland Wetlands and Watercourses Commission, which such meeting shall be held within 21 days after the receipt of such application.

As the term of each regular or alternate current board member ends, such office shall be filled by appointment of the Board of Selectmen for a term of four years. In the event of death or resignation of a member, the vacancy shall be filled by the Board of Selectmen for the balance of the unexpired term. All policies for a balance of party representation on such Board shall remain in effect.

This repealed and restated ordinance was published in the Valley Courier on February 21, 2019.

**THE FOLLOWING ARE LISTED UNDER CONSERVATION AND INLAND WETLANDS**

**TOWN ACTS**

**Book 4**

**Pages 197-198**

**ORDINANCE AMENDING CONSERVATION COMMISSION  
ORDINANCE AND RENAMING COMMISSION**

**THIS CREATES INLAND WETLANDS**

Pursuant to a Special Town Meeting held on March 13, 2001, the following Ordinance is hereby enacted:

**RESOLVED: To amend the Town Ordinance which created a Conservation Commission, dated November 14, 1972, and as previously amended February 27, 1973, February 25, 1975 and June 20, 1987, be deleting and removing the power of the Commission to exercise authority, power and duties under Connecticut General Statutes Section 7-131a, renaming the Commission as the Inland Wetlands and Watercourses Commission, and by amending and restating the ordinance, as amended, as follows:**

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- (1) The Inland Wetlands and Watercourses Commission shall consist of seven (7) members, all of whom shall be electors of the Town of Chester. The Commission is designated and authorized, under the provisions of the Inland Wetlands and Watercourses Act set forth in Connecticut General Statutes 22a-36 to 22a-45, as amended:

- (A) To act, to promulgate and to enforce such regulations as may be necessary to conform and in conformity with the regulations promulgated by the Commissioner of Environmental Protection, State of Connecticut;
  - (B) To take any authorized action, to enforce any such provisions, and to license any such regulated activities, as set forth in said Act;
  - (C) To act as sole agent for the licensing of regulated activities under the provisions of said Act;
  - (D) To join with any other municipalities in the formation of a district for the regulation of activities affecting the wetlands and watercourses within such district, all in accordance with the provisions of said Act; and
  - (E) To act as sole agent in advising and recommending to the Town of Chester, acting by and through a duly called Town Meeting of the Electors of said town, as to whether such town shall or should acquire wetlands and/or watercourses within its territorial limits by gift or purchase in fee or lesser interest including, but not limited to, lease, easements or covenants, subject so such reservations and exceptions as it, the Commission, deems advisable. For the purpose of acting upon the advice and recommendation of the Inland Wetlands and Watercourses Commission as set forth in this subsection of this Ordinance, the Board of Selectmen of said Town shall call a Special Town Meeting on application of the Conservation Commission, which such meeting shall be held within 21 days after receipt of such application.
- (2) The terms of all current members and alternates of the Commission shall end as of November 20, 2001. New members of the Commission shall be elected at the next regular municipal election in November, 2001, and their terms shall begin as of November 20, 2001 as follows: three members to serve until November 18, 2003; two members to serve until November 22, 2005; and two members to serve until November 20, 2007.

At each subsequent municipal election, beginning in 2003, members shall be elected to a four-year term, beginning the following November, to fill the vacancies caused by the expiration of terms that year.

- (3) Any vacancies in the Inland Wetlands and Watercourses Commission caused by other than the expiration of the term of office shall be filled by appointment by the Board of Selectmen until the next regular municipal election, at which time a member shall be elected for the unexpired term.

This ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

This Ordinance was published March 22, 2001 in The Main Street News.

Pursuant to a Special Town Meeting held on March 13, 2001, the following Ordinance is hereby enacted.

RESOLVED: **that the Town of Chester hereby establishes a Conservation Commission** for the exercise of the powers and performance of duties, all as set forth in Section 7-131a of the Connecticut General Statutes, as amended, to be effective November 1, 2001.

1. The Conservation Commission shall consist of seven (7) members who shall be electors of the Town of Chester.
2. The terms of all current members and alternates of the Commission shall end as of November 1, 2001. The members of the Conservation Commission shall be appointed by the Board of Selectmen. The Board of Selectmen shall appoint two (2) members to serve until November 1, 2002; three (3) members to serve until November 1, 2003; and two (2) members to serve until November 1, 2004. In each year thereafter, beginning in 2002, members shall be appointed for a four-year term beginning November 1<sup>st</sup> to fill the vacancies caused by the expiration of terms during that year.
3. Members of the Commission may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.
4. Any vacancies in the Conservation Commission caused by other than expiration of the term of office shall be filled by appointment by the Board of Selectmen for the unexpired term within thirty (30) days after such vacancy occurs.

This ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

This Ordinance was published March 22, 2001 in The Main Street News.

**OWN ACTS                      Book 3                      Page 472**

Pursuant to Annual Town Meeting held on June 16, 1987, the following Ordinance was enacted.

**ORDINANCE PROVIDING FOR ALTERNATE MEMBERS OF THE CHESTER CONSERVATION COMMISSION**

BE IT RESOLVED, that the Ordinance establishing the Chester Conservation Commission which was passed by a special town meeting held on November 14, 1972 and amended by resolution passed by a special town meeting held on February 25, 1975, is hereby amended by adding the following subparagraph to Section (1), as amended:

There shall also be three (3) alternate members of the Conservation Commission who shall be appointed by the Board of Selectmen within 30 days of the passage of this Amendment, one such

member to serve until November 1, 1989. Thereafter at the expiration of their respective terms of office, alternate members shall be appointed for three (3) year terms commencing November 1.

This Ordinance shall become effective fifteen (15) days after publication in the Middletown Press.

This Ordinance was published in the Middletown Press June 20, 1987.

**TOWN ACTS      Book 3      Page 346**

**ORDINANCE AMENDING  
CONSERVATION COMMISSION ORDINANCE**

Pursuant to a Special Town Meeting held on February 25, 1975, the following Ordinance is hereby enacted:

BE IT RESOLVED, that the Ordinance that established the Conservation Commission which became effective December 5, 1972, is hereby amended, as follows:

A. (1) The Conservation Commission shall consist of seven (7) members who shall be electors of the Town of Chester. The additional members not presently serving shall be appointed by the First Selectman within thirty (30) days after the effective date of the passage of this Resolution. The First Selectman shall so appoint the additional two (2) members for three year terms beginning November 1, 1975.

All other sections of said Ordinance creating the Conservation Commission shall remain in full force and effect and applicable to the additional two (2) members herinbefore referred to.

This Ordinance shall become effective fifteen (15) days after publication thereof, in a newspaper, having a circulation in the Town of Chester.

This Ordinance was published in The Middletown Press on March 3, 1975.

**Town Acts    Book 3    Page 322**

**ORDINANCE ENABLING THE CONSERVATION  
COMMISSION TO PROMULGATE THE REGULATIONS  
AND ENFORCE THE PROVISIONS OF P.A. 155**

Pursuant to a Special Town Meeting held on February 27, 1973, the following Ordinance is hereby enacted:

Be it resolved that the following ordinance be, and is hereby, adopted:

An ordinance enabling the Conservation Commission of the Town of Chester to promulgate the regulations and enforce the provisions of Public Act 155 of the C.G.S., of 1972.

Section 1: The Conservation Commission of the Town of Chester, is herewith designated and authorized to act, to promulgate and to enforce such regulations as may be necessary to conform and in conformity with the regulations promulgated by the Commissioner of Environmental Protection, State of Connecticut, under the provisions of Public Act 155 of the Connecticut General Statutes, 1972.

Section 2: The Conservation Commission of the Town of Chester, to take any such action, to enforce any such provisions, to license any such regulated activities, to do any authorized things as are set forth in Public Act 155 of the Connecticut General Statutes, 1972, and the provisions of Public Act 155, Connecticut General Statutes, 1972, are herewith adopted accordingly.

Section 3: To act as the sole agent for the licensing of regulated activities under the provisions of Public Act 155, Connecticut General Statutes, 1972.

Section 4.a: To act as the sole agent in advising and recommending to the Town of Chester, acting by and through a duly called Town Meeting of the Electors of said town, as to whether such town shall or should acquire wetlands and/or water courses within its territorial limits by gift or purchase in fee or lesser interest including, but not limited to, lease, easements or covenants. subject to such reservations and exceptions as it, the Commission, deems advisable.

b: For the purpose of acting upon the advice and recommendation of the Conservation Commission as set forth in Subsection 4.a of this Ordinance, the Board of Selectmen of said Town of Chester, shall call a Special Town Meeting on application of the Conservation Commission, which such meeting shall be held within 21 days after receipt of such application.

Section 5: Such Conservation Commission is herewith empowered and enabled to join with any other municipalities in the formation of a district for the regulations of activities affecting the wetlands and water courses within such district, all in accordance with Public Act 155 of the Connecticut General Statutes, 1972.

Section 6: All Ordinance, resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed, and this Ordinance shall take effect 15 days after publication thereof in some newspaper having circulation in such town, as the case may be.

This Ordinance was published in The Middletown Press on March 3, 1973.

Pursuant to a Special Town Meeting held on November 14, 1972, the following Ordinance is hereby enacted:

BE IT RESOLVED, that the Town of Chester hereby establishes a Conservation Commission for the exercise of the powers and the performance of duties, all as set forth in Section 7-131a of the General Statutes of Connecticut, Revision of 1959, as amended:

(1) The Conservation Commission shall consist of seven (7) members who shall be electors of the Town of Chester.

(2) The members of the conservation commission shall be appointed by the First Selectman. Within thirty (30) days after the passage of this resolution, the First Selectman shall appoint two (2) members to serve until November 1, 1973, two (2) members to serve until November 1, 1974, and one member to serve until November 1, 1975. In each year thereafter, beginning in 1973, members shall be appointed for a three-year term beginning November 1st. to fill the vacancies caused by the expiration of terms during that year.

(3) Members of the Commission may be removed from office by the first selectman for cause. Before removal, charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.

(4) Any vacancies in the Conservation Commission caused by other than expiration of the term of office shall be filled by appointment by the First Selectman for the unexpired term within thirty (30) days after such vacancy occurs.

This ordinance shall become effective 15 days after publication thereof, in a newspaper, have a circulation in the Town of Chester.

This ordinance was published in The Middletown Press on November 20, 1972.

**DIRECTOR OF HEALTH**

Rebecca Drew, CRAHD

**TOWN ACTS      Book 3      Pages 349 & 350**

**AMENDMENT TO THE TOWN OF CHESTER  
PUBLIC HEALTH NURSING SERVICE  
ORDINANCE DATED May 19, 1947**

Pursuant to a Special Town Meeting held on June 12, 1975, the following Ordinance is hereby enacted:

BE IT RESOLVED, that the committee established to provide public health nursing services and other related services to the municipality of Chester,

(1) Is hereby authorized to participate in a non-stock corporation formed to provide such nursing services as may be required in such municipality in conjunction with members and directors elected from the municipality of Essex.

(2) Said Public Health Nursing Services committee is further authorized to nominate and elect such delegates as are required from time to time to said non-stock corporation.

(3) Such committee is further authorized and empowered to expend such financial assistance and funds as may be required from time to time, whether such expenditures are directly related to nursing services or administrative services, that such non-stock corporation may require.

(4) The delegates and/or directors elected by said committee to such non-stock corporation shall have and exercise all of the authority and powers vested in them by the ordinance adopted on May 19th, 1947, by the municipality of Chester and shall further have and exercise all such authority and powers as are vested in municipalities for such purposes by the Connecticut General Statutes, as amended, from time to time.

(5) Nothing herein contained shall prevent nor prohibit the committee so established by Chester Municipal Ordinance from providing such additional, emergency or supplemental services as it deems appropriate from time to time, in the event that in its sole determination, such non-stock corporation is unable, for any reason, to provide such services.

This Ordinance was published in The Middletown Press on June 17. 1975.

**EMERGENCY MANAGEMENT**

Reinaldo (Ray) Guasp, Jr., Director

Joel P. Severance, Deputy

Bruce H. Watrous, Deputy

Thomas B. Layton, Deputy

Cy Libby, Deputy

**ENGINEER – 2 YEAR TERM**

Nathan L. Jacobson & Assoc. 11/21/23

**FIRE MARSHAL- Lifetime**

Richard Leighton

Peter Terenzi, Deputy Fire Marshall  
David Roberge, Fire Investigator  
Ben Belisle, Fire Investigator

**HARBOR MANAGEMENT COMMISSION - 6 YEAR TERM**

John Chillock	10/03/23 – R
Thomas Brelsford	10/03/23 – D
Carolyn Kane, Chmn.	10/03/25 – R
Michael King	10/03/25 – R
Meredith Devanney	10/03/25 – R

**ALTERNATES:**

James Hays	10/03/23 – I
Josh Dean	10/03/27– D

**TOWN ACTS**

**Book 4**

**Pages 456 and 459**

Pursuant to a Special Town Referendum held on May 5, 2009 the following Amended Ordinance was adopted:

RESOLVED: That the Ordinance entitled Harbor Management Ordinance for the Town of Chester adopted July 19, 1994 is hereby amended as follows:

**AMENDED ORDINANCE REGARDING HARBOR MANAGEMENT**

Section 8(a) of Article II is hereby deleted and the following inserted in its place:

The Harbor Management Commission of the Town of Chester shall consist of five members, and said Commission shall have the powers and duties conferred on such commissions by Sections 22a-13k through 22a-113t of the Connecticut General Statutes.

Section 8(c) of Article II is hereby deleted and the following inserted in its place:

**The Chester Harbor Management Commission shall consist of five (5) members who are electors and residents of the Town of Chester and who are appointed by the Board of Selectmen. The Harbormaster shall be an ex-officio member without vote. Terms of all members shall run for six (6) years. In accordance with Section 9-167a of the Connecticut**

**General Statutes, no more than four (4) of the commissioners shall be members of the same political party. In addition, there shall be two (2) alternate members appointed to serve in place of absent regular members, if necessary.**

This amendment shall become effective on the date of publication of the notice of its passage.

This Amended Ordinance was published May 7, 2009 in the Valley Courier.

**TOWN ACTS**

**Book 4**

**Page 320**

Pursuant to a Town Meeting held on August 3, 2004, the following amended Ordinance was enacted:

**AMENDMENT TO HARBOR MANAGEMENT ORDINANCE**

RESOLVED: That the Harbor Management Ordinance for the Town of Chester, adopted at Town Meeting on July 19, 1994, is hereby amended as follows:

By deleted Article 1 Section 5 Paragraph c and inserting the following in its place:

Section 5. Regulations for Use of the Harbor Management Area.

a. Vessel Speed and Wake

Any vessel operating within the Chester Harbor Management Area defined as “the Town’s Harbor Management Area” (HMA); bounded on the north by the Chester/Haddam boundary, on the south by the Chester/Deep River boundary, and on the east by the centerline of the Connecticut River, shall not proceed in any no wake zone at a speed greater than six miles per hour and in a manner which produces a minimum wake. Any person operating a boat within the Harbor Management Area at a speed as to cause a wake shall be held responsible for any damage caused by such wake.

The provisions of Section 15-221-B15 of the State Boating Regulations shall be strictly enforced on the main body of the Connecticut River.

The speed of all vessels in Chester Creek shall be limited to the minimum speed necessary to allow a vessel to be steered while making progress.

This amended Ordinance becomes effective 15 days after publication in a newspaper having a circulation in the Town of Chester.

This amended Ordinance was published August 12, 2004 in The Main Street News.

Pursuant to a Special Town Meeting held on July 19, 1994, the following Ordinance was enacted:

**HARBOR MANAGEMENT ORDINANCE FOR  
THE TOWN OF CHESTER**

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## **HARBOR MANAGEMENT ORDINANCE FOR THE TOWN OF CHESTER**

Article I In General, Sections 1-7

Article II: Harbor Management Commission, Sections 8-10

### ARTICLE I: IN GENERAL

## Section 1. Purposes

WHEREAS, The Town of Chester has established a Harbor Management Commission and prepared a Harbor Management Plan pursuant to authority provided by Sections 22a- 113k through 22a-113s of the Connecticut General Statutes and other related legislation: and

WHEREAS, the Town of Chester desires to manage its harbor resources in the most effective manner and to plan for the most desirable use of the Chester Harbor Management Area for conservation, recreation and development:

THEREFORE, the Chester Town Meeting hereby enacts these rules and regulations for the management of the Chester Harbor Management Area.

## Section 2. Harbor Management Area Boundaries

The overall boundaries of the Chester Harbor Management Area include all navigable waters and intertidal areas below the mean high water line of the shoreline of Chester and bounded on the north by the Chester/ Haddam town line, on the south by the Chester/Deep River town line, on the east by the centerline of the Connecticut River, and including Chester Creek from the Connecticut River upstream to Chester center.

## Section 3. Definitions

Aids to Navigation: All markets on land or in the water placed for the purpose of enabling navigators in the Harbor Management Area to avoid navigation hazards and/or fix their position. Aids to navigation include federal aids placed and maintained by the U.S. Coast Guard, and "private" aids placed and maintained by all other government and private interests under permit from the Coast Guard, Corps of Engineers, and Connecticut DEP. Private aids include any buoys, signs and other markers identifying restricted speed areas.

Anchorage: A water area designated for anchoring with ground tackle carried on board a vessel.

Anchor: To secure a vessel temporarily to the bottom of a waterbody by dropping an anchor or anchors from a vessel. A heavy device, fastened to a chain or line, and dropped to the bottom of a waterbody to hold a vessel in position, including an anchor used to secure a vessel at a mooring. Specifically excluded from this definition are engine blocks and other devices which, when used as anchors, could result in the degradation of water quality or otherwise damage coastal resources.

Channel: A water area specifically designated for unobstructed movement of vessels, shown on navigation charts, and marked in-water by aids to navigation.

Chester Harbor Management Area: The area of jurisdiction of the Chester Harbor Management Commission as defined in the Harbor Management Plan and Section 2 of the Harbor Management Ordinance.

Chester Harbor Management Commission: The duly appointed body of the Town of Chester with responsibilities set forth in the Connecticut Harbor Management Act and by Town Ordinance, including responsibilities for preparing and carrying out the Harbor Management Plan.

Chester Harbor Management Plan: A plan for the balanced use of Chester's Harbor Management Area for recreational and other purposes and for the protection of environmental resources as prepared by the Chester Harbor Management Commission, adopted at a Town Meeting, and approved by the Connecticut departments of Environmental Protection and Transportation in accordance with Sections 22a-113k through 113t of the Connecticut General Statutes and the Town ordinance establishing the Chester Harbor Management Commission.

Coastal Site Plan Review: The process whereby specific development plans proposed within the Town's coastal boundary are reviewed by the Planning and Zoning Commission for consistency with the Chester Municipal Coastal Program and the Connecticut Coastal Management Act.

Commercial Mooring: A mooring as defined by the Corps of Engineers for which any type or fee is charged (excepting any fee charged by the Town for a mooring permit issued by the Harbormaster), and which must be authorized by a permit from the Corps of Engineers, the Connecticut Department of Environmental Protection, and the Harbormaster. Commercial moorings include moorings offered by marinas for transient or seasonal rental, and moorings controlled by private clubs if the annual membership fee includes club-controlled mooring.

Commercial Vessel: Any vessel licensed or unlicensed, used or engaged for any type of commercial venture, including but not limited to the carrying of cargo and/or passengers for hire and commercial fishing.

Connecticut Harbor Management Act: The legislation contained within the State of Connecticut General Statutes, Sections 22a-113k through 22a-113t, as may be amended from time to time, and which authorizes municipalities to establish harbor management commissions and prepare harbor management plans.

Deputy Harbormaster: The Deputy Harbormaster of the Town of Chester who may be appointed by the Governor of Connecticut in accordance with Sections 15-1 through 15-10 of the Connecticut General Statutes, and who shall carry out his or her duties under the direction of the Harbormaster.

Emergency: A state of imminent or proximate danger to life or property in which time is of the essence.

Fairway: A specific water area to be kept free of obstructions to ensure safe passage of recreational and commercial vessels to, from, through, and alongside navigation channels, mooring areas, anchorages and berthing areas.

Harbor Management Consistency Review Process: The process authorized by Section 22a -113p of the Connecticut General Statutes and described in the Harbor Management Plan whereby the Harbor Management Commission shall review, for consistency with the Harbor Management Plan, specific development proposals submitted to, or proposed by, Town of Chester commissions and departments, and state and federal agencies.

Harbor Management Fund: A Town fund as authorized by Section 22a-113s of the Connecticut General Statutes into which shall be deposited all fees for mooring and anchorage permits and other activities within the scope of the Harbor Management Plan and which shall be used for the maintenance and improvement of the Chester Harbor Management Area for the public and for expenses for personnel and equipment directly related to the function of the Harbor Management Commission and the Harbormaster or Deputy Harbormaster.

Harbor Management Ordinance: This Ordinance establishing rules and regulations for the use and enjoyment of the Chester Harbor Management Area as recommended by the Chester Harbor Management Commission and adopted by the Town Meeting of the Town of Chester.

Harbormaster: The Harbormaster appointed by the Governor of Connecticut in accordance with Sections 15-1 through 15-10 of the Connecticut General Statutes, and who shall serve as an ex-officio member of the Harbor Management Commission and have specific responsibilities for implementing the Harbor Management Plan.

Hazard to Navigation : An obstruction, usually sunken, that presents sufficient danger to navigation so as to require expeditious, affirmative action such as marking, removal, or redefinition of a designated waterway to provide for navigational safety.

High Tide Line: The line or mark left upon fide flats, beaches or along shore objects that indicates the intersection of the land with the water's surface at the maximum height reached

by a rising tide. Proposed work and structures seaward of the high tide line are subject to state regulatory authorities carried out by the Connecticut DEP. The high tide line is defined by a higher elevation than the mean high water line.

Individual - Private Mooring: A mooring belonging to an individual and authorized for use by a mooring permit issued by the Harbor Master.

Marine Facility: Any facility (including but not limited to docks, floats, piers, ramps, hoists, parking areas, concessions, and service facilities), either publicly or privately owned, intended primarily to be used by or for the service of vessels and located within the Harbor Management Area.

Mean High Water Line: The line along the shoreline representing the average height of the maximum elevation reached by each rising tide over a nineteen-year period immediately preceding the current year. Proposed work and structures seaward of the mean high water line are subject to federal regulatory authorities carried out by the U.S. Army Corps of Engineers as well as state regulatory authorities, (State regulatory authorities also extend above the mean high

water line to the high tide line which is defined by a higher elevation than the mean high water line.) All land and water areas seaward of the mean high water line are subject to the Public Trust Doctrine and held in trust by the State of Connecticut for public use. The mean high water line also marks the seaward boundary of the jurisdiction of Chester's Planning and Zoning Commission.

Mean Low Water Line: The line along the shoreline representing the average height of the minimum elevation reached by each falling tide over a nineteen-year period immediately preceding the current year.

Moor: To secure a vessel to the bottom of a waterbody by the use of mooring tackle.

Mooring: A semi-permanent anchorage installation consisting of a heavy anchor (usually of the mushroom type), chain, a mooring buoy, and other equipment so designed that, when the attachment of such equipment to the vessel is terminated, some portion of the equipment remains below the surface of the water and is not under the control of the vessel or its operator.

Mooring Area: An area designated by the Harbor Management Commission, and including Special Anchorage Areas designated by the U.S. Coast Guard, within which vessels may be moored provided a valid permit for such mooring is obtained from the Harbormaster.

Mooring Tackle: The chain, anchor, buoys, and other equipment used to moor a vessel. Specifically excluded from this definition are engine blocks and other devices which, when used as anchors, could result in the degradation of water quality or otherwise damage coastal resources.

Obstruction to Navigation: Anything that restricts, endangers, or interferes with navigation.

Person: Those, including individuals, corporations, societies, associations, and partnerships, using the facilities and areas within the Harbor Management Area and subject to the provisions of this Ordinance.

Shall and May: “Shall” is mandatory: “may” is permissive.

Slip: Berthing space for a single vessel alongside a pier, finger float, or walkway.

Special Anchorage Area: A water area designated by the Coast Guard, identified on navigation charts, and where vessels may be anchored or moored. Within such areas, vessels less than 65 feet are not required to display anchorage lights.

State: The State of Connecticut

Stray Vessel: An abandoned vessel, a vessel with unknown owner, or a vessel underway without a competent person in command.

Transient: A person traveling to the Harbor Management Area by boat and staying for a temporary period of time.

Vessel: As defined by state statute, every description of watercraft, other than a seaplane on water, used or capable of being used as a means of transportation on water.

#### Section 4. General Provisions.

a. Applicability

The provisions of this Harbor Management Ordinance and any rules and regulations adopted pursuant thereto shall be applicable, and shall govern, the use of the harbor management lands, waters and facilities under the jurisdiction of the Chester Harbor Management Commission. This Ordinance shall be subordinate to all existing federal and state statutes and regulations affecting the Chester Harbor Management Area, and is not intended to pre-empt any other valid laws.

b. Invalidity of Provisions,

Should any provision or provisions of this Ordinance be held invalid or inoperative, the remainder shall continue in full force and effect.

c. Authorities and Enforcement

The Chester Harbormaster or his designee, under the direction of the Chester Harbor Management Commission, shall have the authority to carry out harbor management directives and enforce all provisions of the Harbor Management Plan, including this Ordinance. The Harbor master or his designee may cite any alleged violators of this Ordinance.

Any Constable of the Town of Chester shall have authority to enforce the provisions of this Ordinance.

d. Violations and Penalties

Any person who violates any provision of this Ordinance or any rules and regulations adopted pursuant thereto in any portion of the Harbor Management Area shall be liable to

a

fine not to exceed \$50.00 for each offense. Each day that a violation continues after seven (7) days following notification of the offending party or, if the offending party is not known, after notice has been posted for that time on any vessel, mooring or other object that is the cause of the violation, shall be considered a separate offense. The provisions of this section are in addition to and do not supersede any penalties resulting from simultaneous violations of state or federal laws.

Fines levied under the provisions of this Ordinance shall be collected by the Town of Chester and deposited into the Chester Harbor Management Fund. (See Section 4.e.)

Any violations of the provisions of this Ordinance relating to mooring permits shall, after due notice, result in revocation of the mooring permit.

e. Harbor Management Fund

A Harbor Management Fund is hereby created to receive and expend monies for harbor management purposes determined by the Harbor Management Commission. All revenues

generated by (1) mooring permits and (2) fines levied under the provisions of this Harbor Management Ordinance as it applies to the Harbor Management Area shall be deposited into this fund. Other funds generated or allocated specifically for harbor management shall also be deposited in this fund. Funds shall be disbursed for purposes directly associated with the management of Chester's Harbor Management Area and implementation of the Chester

Harbor Management Plan. Monies from this fund may be allocated to the Harbormaster or his designee for the purpose of carrying out the provisions of the Chester Harbor Management Plan and/or the Harbor Management Ordinance.

f. Compensation of Harbor Personnel

The Harbormaster, Deputy Harbormaster and administration personnel may receive compensation to be determined by the Harbor Management Commission. Additionally, monies from the Harbor Management Fund may be used to reimburse the Harbormaster, Deputy Harbormaster and administrative personnel for necessary, pre-approved expenses incurred in the performance of their duties. Monies from this fund may also be used to compensate contractors hired to perform work as may be deemed necessary by the Harbor Management Commission or the Harbormaster.

g. Coordination with Other Governmental Laws and Regulations Nothing herein contained shall bar or prevent the Harbormaster or any of his deputies from performing those duties which have been assigned to him in accordance with the General Statutes of the State.

Section 5. Regulations for Use of the Harbor Management Area.

a. Liability

Persons using the public facilities and areas within the limits of the Chester Harbor Management Area shall assume all risk of personal injury and damage or loss to their property. The Town of Chester assumes no risk on account of accident, fire, theft, vandalism, or acts of God. Each marina operator, commercial operator, waterfront property owner, and any other user of the Harbor Management Area is responsible for maintaining his property in a safe, clean and attractive condition.

b. Unreasonable Interference by Vessels Prohibited

The operation of any vessel in any manner which unreasonably interferes with the free and proper use of the Harbor Management Area is hereby prohibited.

c. Vessel Speed and Wake

The operation of any vessel within the Chester Harbor Management Area shall proceed in a manner which protects all persons and property from any damage caused by a wake. Any person operating a boat within the Harbor Management Area at such a speed as to cause a wake shall be held responsible for any damage caused by such wake. The provisions of Section 15-121-B15 of the State Boating Regulations shall be strictly enforced on the main body of the Connecticut River. The speed of all vessels in Chester Creek shall be limited to the minimum speed necessary to allow a vessel to be steered while making forward progress.

d. Obstruction of Channels Fairways and Berthing Space

No vessel shall be moored or anchored so as to interfere with the free and unobstructed use of any channel, fairway or berthing space within the Harbor Management Area.

e. Swimming and Underwater Diving

Swimming and underwater diving are prohibited in all designated channels except in an emergency or for inspection purposes.

f. Fishing

Fishing from vessels shall not occur in any designated channels, fair ways and anchorages in a manner that poses a hazard to navigation. The placement of floats and fixed fishing nets is prohibited in all channels marked by U.S. Coast Guard channel markers, within any fairway designated in the Harbor Management Plan, and within any mooring area designated in the Harbor Management Plan.

g. Water-skiing,

Water-skiing is prohibited in all designated anchorages and mooring areas in the Harbor Management Area when vessels are anchored or moored therein. Waterskiing is prohibited within 100 feet of shore and within 100 feet of any dock, pier, float or anchored or moored vessel in the Harbor Management Area with the exception of taking off and landing the skier.

h. Public Docks and Boat Launching Ramps

The use of any public dock and boat launching ramp shall be in accordance with rules and regulations established by the Harbor Management Commission.

No vessel shall remain at a public dock or boat launching ramp for a period longer than the time limit posted at the dock in accordance with rules and regulations established by the Harbor Management Commission. If a vessel is left unattended for a period of time in violation of the posted limit, then the vessel's owner of record shall be held responsible.

i. Identification of Vessels

All vessels moored or tied up to wharves, piers, or docks in the Harbor Management Area, except those on temporary call, shall maintain identification legible without boarding the vessel in one of the following forms:

- (1) Federal or state registry number.
- (2) A boat name and hailing port in accordance with federal documentation requirements.
- (3) The name and address or telephone number of the owner.

j. Stray, Derelict or Abandoned Vessels and Structures

No vessel, mooring, mooring float, or other object within the Harbor Management Area shall be abandoned or sunk or placed where it may constitute a hazard to navigation or to the

Safety of persons or property. Any vessel, mooring, mooring float, or other object abandoned or sunk or so placed may be removed or relocated (in accordance with Sections

15-8 et. seq. of the Connecticut General Statutes) by direction of the Harbormaster, if corrective action is not taken by the owner, if known, within seven (7) days after notification, or, if not known, after notice has been posted for that period on the vessel, mooring, mooring float, or object. Nothing herein contained shall prevent the Harbormaster or Deputy Harbormaster from taking measures with or without notice, if, in their judgement, it is necessary in order to provide for the safety of persons or property. The expense of such removal or relocation and any liability arising from injury to person or property incurred thereby shall be the responsibility of the owner.

k- Rafting of Vessels

Unattended rafting of more than two (2) additional vessels on the same mooring or anchor of the host vessel shall be prohibited in those waters of the Harbor Management Area that are not within the main body of the Connecticut River.

l. Transient Anchoring

Vessels using transient anchorage space in accordance with rules and regulations established

by the Harbor Management Commission may land at an area designated by the Harbormaster or Harbor Management Commission. The operator of a vessel in the transient anchorage may leave the vessel unattended for a period not to exceed three days without notifying the Harbormaster.

m. Redefining, Waterways for Navigation Safety

In the event that an obstruction to navigation becomes a hazard to navigation, the Harbormaster may temporarily redefine a designated waterway within the Harbor Management Area to provide for navigational safety in accordance with federal regulations (33 CFR, Part 64).

Section 6. Mooring and Anchoring Vessels in the Harbor Management Area.

a. Mooring Permits Required

In accordance with state law and in order to provide for adequate access for vessels, for the safety of persons and property, for the protection of natural and historic resources, and for the optimum use of the Harbor Management Area, the Chester Harbormaster must

approve the location of all moorings - including individual-private and commercial moorings - in the Harbor Management Area.

b. Mooring Permit Fee

Any person, including individuals, corporations, societies, associations, and partnerships, receiving a permit for a mooring location in the Harbor Management Area shall pay a fee not to exceed hundred dollars (\$100.00) as established by the Harbor Management Commission and authorized by Section 22a-113s of the Connecticut General Statutes.

c. Mooring Rules and Regulations

The mooring and anchoring of all vessels in the Harbor Management Area shall be in accordance with rules and regulations adopted by the Harbor Management Commission.

d. Discrimination When Allocating Mooring Locations Prohibited

In allocating mooring locations in accordance with rules and regulations adopted by the Harbor Management Commission, the Harbormaster shall not discriminate on the basis of Town of residence or any other factor. Any interested person may apply for mooring space in the Harbor Management Area by completing in full the application provided for that purpose and submitting the completed application to the Harbormaster.

e. Authority of the Harbormaster

No provision contained in this Ordinance or in any rules and regulations adopted by the Harbor Management Commission shall limit the authority of the Chester Harbormaster to station and remove vessels as provided in Sections 15-8 and 15-9 of the Connecticut General Statutes, nor the authority of the Harbormaster to remove vessels in accordance with Public Act No.92-244.

Section 7. Marine Sanitation.

a. Littering and Discharge or Pollutants Prohibited

No person shall place, throw, deposit or discharge or cause to be placed, thrown, deposited or discharged into the Harbor Management Area any litter or other materials, including but not limited to, any refuse or waste matter, sewage, petroleum products or by-products, paint, varnish, dead animals or debris of any kind which renders the waters unsightly, noxious, unwholesome or otherwise detrimental to the public health or welfare or to the enjoyment of the water for recreational purposes. The provisions of Section 22a-250 of the Connecticut General Statutes shall be strictly enforced with respect to discharge of refuse.

b. Marine Toilets

No person shall operate a marine toilet at any time so as to cause or permit to pass or be discharged into the Harbor Management Area any untreated or treated sewage or other

waste matter or contaminant of any kind. Any discharge shall be in compliance with current federal standards concerning marine sanitary discharge, and state and Town Health Code regulations. The provisions of Sections 15-170 through 15-175 of the Connecticut General Statutes shall be strictly enforced with respect to marine toilets.

c. Responsibility for Sanitation of Facilities

The owner, lessee, agent, manager, or person in charge of any waterfront development or facility adjacent to the Harbor Management Area shall, at all times, maintain the premises under his charge in a clean, sanitary condition free from malodorous materials and accumulations of garbage, refuse, debris and other waste materials.

## ARTICLE II: HARBOR MANAGEMENT COMMISSION

### Section 8. Establishment, Jurisdiction and Membership

a. Establishment of the Harbor Management Commission.

There is constituted a seven-member Harbor Management Commission of the Town of Chester which shall have the powers and duties conferred on such commissions by Sections 22a- 113k through 22a-113t of the Connecticut General Statutes.

b. Jurisdiction

The Commission shall have jurisdiction over the navigable waters as defined in subsection (b) of Section 15-3a of the Connecticut General Statutes, within the Chester Harbor Management Area as defined in Section 2 of this Ordinance.

c. Membership and Terms of Service

The Chester Harbor Management Commission shall consist of seven (7) members who are electors and residents of the Town of Chester and who are appointed by the Board of Selectmen. The Harbormaster shall be an ex-officio member, without vote. Terms of all members shall run for six (6) years except that initial terms shall be staggered so that the terms of no more than three (3) members shall terminate in a single year. In accordance with Section 9-167A of the Connecticut General Statutes no more than four (4) of the commissioners shall be members of the same political party. In addition, there shall be two (2) alternate members appointed to serve in place of absent regular members, if necessary.

### Section 9. Powers, Duties and Responsibilities

a. Rules and Regulations

The Commission shall adopt and publish such rules and regulations as may be required to implement its responsibilities as herein provided.

b. Harbor Management Plan

The Commission shall prepare and after a public hearing adopt a Harbor Management Plan. The Plan will:

- (1) Identify existing and potential problems in the Town's Harbor Management Area.
- (2) Establish recommendations for the use, development, and preservation of the Harbor Management Area.
- (3) Recommend the required ordinances to implement the Plan and identify the officials responsible for enforcement of the ordinances.

The Harbor Management Plan shall be reviewed annually by the Commission and amended as necessary.

c. Harbor Management Ordinance

The Commission shall review Town Ordinances affecting harbor management and recommend any necessary changes. The Commission shall submit ordinances required to implement the Plan to the Board of Selectmen and then to the Town Meeting for adoption.

d. Review or Development Proposals

The Commission has the authority to review and make recommendations on proposals affecting real property in and adjacent to the Town's Harbor Management Area. (See Section 10 below.)

e. Operating Budget

The Commission shall prepare and present to the Board of Selectmen an annual operating budget. The operating budget shall include a section reflecting estimated revenues and a section covering requested expenses by project or activity.

Section 10. Consultation and Coordination with Other Town Boards and Commissions

a. Harbor Management Plan Consistency Review

A Town "Harbor Management Consistency Review Process" shall be carried out by the Harbor Management Commission to ensure effective implementation of the Harbor Management Plan, and to provide coordinated, efficient and comprehensive review of proposed projects and activities affecting the Harbor Management Area.

b. Coordination with Other Town Boards and Commissions

The Harbor Management Commission shall review, for consistency with the Harbor Management Plan, specific development and use proposals (see subsection c below) affecting the Harbor Management Area as submitted to, or proposed by, the following

Town boards and commissions:

- Planning and Zoning Commission
- Zoning Board of Appeals
- Conservation Commission
- Parks and Recreation Commission
- Economic Development Commission

c. Proposal Subject to Consistency Review

The Harbor Management Commission shall review for consistency with the Harbor Management Plan:

- (1) all development proposals subject to the Town's Coastal Site Plan Review process and located on parcels adjacent to waters within the Harbor Management Area:
- (2) all proposed uses or activities occurring below the mean high water line:
- (3) all proposed revisions and amendments to Town plans, rules and regulations affecting the Harbor Management Area and lands adjacent to the Harbor Management Area, including, but not limited to, proposed revisions and amendments to the Zoning Regulations and Plan of Development, regulations for the use of Town beaches and boat launching facilities, and regulations governing wetlands and flood and erosion control; and
- (4) permit applications submitted to the State Department of Environmental Protection and the U.S. Army Corps of Engineers and referred to the Harbor Management Commission for consistency review.

d. Referral Schedule The Town boards and commissions listed in subsection b above shall notify the Harbor Management Commission of any proposals subject to the Harbor Management Consistency Review process at least thirty-five (35) days prior to the commencement of any hearings thereon or, where no hearing is held, at least thirty-five (35) days prior to the taking of any final action on the proposal.

e. Determination of Consistency

The Harbor Management Commission shall determine the consistency of proposed projects with the Harbor Management Plan and make recommendations to the appropriate

board or commission within thirty-five (35) days of receipt of the proposal from the referring agency. If no comment regarding the consistency of the proposed project is made by the Commission within thirty-five (35) days, the proposal shall be assumed to be consistent with the Harbor Management Plan. In accordance with Section 22a-113p of the Connecticut General Statutes, a 2/3 vote of the referring agency shall be required to approve a proposed project that has not received a favorable recommendation from the Harbor Management Commission.

This Ordinance was published in The Middletown Press on July 23, 1994.

## **TOWN ACTS**

## **Book 3**

## **Pages 500 - 501**

Pursuant to a Special Town Meeting held on July 18, 1989, in the Town of Chester, the following Ordinance is hereby enacted.

### **ORDINANCE CREATING CHESTER HARBOR MANAGEMENT COMMISSION**

#### **Section 1-1 CHESTER HARBOR MANAGEMENT COMMISSION**

##### Creation and Purpose

The Town of Chester hereby establishes a HARBOR MANAGEMENT COMMISSION under the Connecticut Harbor Management Act (sections 22a-113k to t) for the purpose of ensuring the safe, proper and responsible use of the navigable waters comprising the waterfront of the Town of Chester, to protect its marine resources and sensitive natural resource areas found along its near shore coastal waters; to provide greater public opportunities for water-based recreational activities; to maintain and enhance navigational facilities for the benefit of all harbor users and to allocate the water-side resources in an economically sound manner.

#### **Section 1-2 COMMISSION MEMBERSHIP**

The CHESTER HARBOR MANAGEMENT COMMISSION shall consist of seven (7) members who are electors of the Town of Chester and who are appointed by the Board of Selectmen. The Harbormaster shall be an ex-officio member, without vote. Terms of all members shall run for six (6) years except that initial terms shall be staggering so that the terms of no more than three (3) members shall terminate in a single year. In accordance with sections 7-167a of the Connecticut General Statutes no more than four (4) of the commissioners shall be members of the same political party. In addition, there shall be two (2) alternate members appointed to serve in place of absent regular members, if necessary.

#### **Section 1-3 COMMISSION DUTIES, POWERS AND RESPONSIBILITIES**

A. The CHESTER HARBOR MANAGEMENT COMMISSION shall prepare, and after public hearing adopt a Harbor Management Plan. The Plan will:

- 1) Identify existing and potential waterfront problems
- 2) Establish recommendations for the use, development and preservation of waterfront areas
- 3) Recommend the required Ordinances necessary to implement the Plan and identify the officials responsible for enforcement of the ordinances

B. The Commission shall prepare and present to the Board of Selectmen an annual operating budget. The operating budget shall include a section reflecting estimated revenues and a section covering requested expenses by project or activity.

C. The Commission shall annually review the Harbor Management Plan.

D. The Commission shall receive and review all proposals for dredging, filling and constructing or altering any structure within or contiguous to the waterfront for their consistence with the Harbor Management Plan.

E. The Commission shall assist and guide the Harbormaster in the assignment of moorings, the management of mooring and anchorage areas and the collection of mooring fees.

F. The Commission shall assist in the coordination of all public and private agencies, commission and other organizations; including State and Federal agencies that have an interest or jurisdiction within the waterfront areas.

G. The Commission shall recommend ordinances for adoption by the Town required to implement the Harbor Management plan.

H. The Commission in association with the Board of Selectmen may employ and supervise such employees as may be authorized.

#### Section 1-4 COMMISSION ORGANIZATION AND MEETINGS

The CHESTER HARBOR MANAGEMENT COMMISSION shall annually elect a Chairman, Vice-Chairman and a Clerk by a majority of its membership. It will hold regular monthly meetings and keep minutes of all meetings. The Chairman may call special meetings of The Commission with no less than two (2) days prior notice of the commissions. No vote or action will be valid unless

adopted by four (4) or more affirmative votes of the commissioners taken during a meeting held pursuant to its rules and regulations. The Commission shall submit an annual report on its activities to the Board of Selectmen as well as other reports as may be required.  
This Ordinance was published in The Middletown Press July 22, 1989.

**HARBOR MASTER**

Everett (Cy) Libby – Appointed by Governor  
Michael S. Adams, Deputy – Apptd. By Governor

**HISTORIAN**

Robert Miceli

**HUMAN SERVICES DIRECTOR**

Rosemary Bininger

**INLAND WETLAND OFFICER**

Randy Bernotas

**INLAND WETLANDS AND WATERCOURSES COMMISSION – 4 YEAR TERM**

Albert Bisacky	11/21/23 – R
Robert Blair	11/21/23 – R
William Bernhart	11/21/23 – R
Sally Sanders	11/21/23 – D
Kim Senay	11/21/23 – U
Eric Davison	11/18/25 – D
Michael Bellesiles	11/18/25 - D

**TOWN ACTS**

**Book 4**

**Page 385-386**

Pursuant to a Special Town Meeting held on October 10, 2006, the following Ordinance was adopted:

RESOLVED: That this Town Meeting adopt an Ordinance Establishing Citation Procedures and Fines for Inland Wetland Violations, which provides for a citation process for violations of Inland Wetlands and Watercourses regulations, the imposition of fines, and an appellate procedure pursuant to Connecticut General Statutes Section 7-152c. (The Ordinance shall read as follows):

**ORDINANCE ESTABLISHING CITATION PROCEDURES AND  
FINES FOR INLAND WETLAND VIOLATIONS**

**It is hereby ORDAINED by the Town Meeting of the Town of Chester:**

1. That any police officer, or any person authorized by the First Selectman pursuant to the Connecticut General Statutes Section 22a-42g, is authorized to issue citations for violations of the Inland Wetlands and Watercourses Regulations of the Town of Chester to the extent and in the manner provided by this Ordinance. Any such citation may be served either by hand delivery or by certified mail, return receipt requested, to a person named in such citation. If the person named in a citation sent by certified mail refuses to accept such mail, the citation may be sent by regular United States mail. The Authorized Agent shall file and retain an original or certified copy of the citation.
2. A citation may be issued for any violation of the Town of Chester Inland Wetlands and Watercourses regulations.
3. **That the fine for each such citation shall be:**
  - a. Not more than **250 dollars** for regulated activities in the review area.
  - b. Not less than **250** nor more than **1000 dollars** for excavating in, filling or draining of any portion of a wetland or watercourse.
  - c. Not less than **250** nor more than **1000 dollars** for any activity which causes sediment to flow into any wetland or watercourse or otherwise causes the pollution of any portion of a wetland or watercourse.

The Inland Wetland and Watercourses Agency shall determine the appropriate degree of violation and the fine to apply for each citation.

4. That any person receiving such a citation shall be allowed a period of thirty (30) days from his or her receipt of the citation to make an uncontested payment of the fine specified in the citation to the Town of Chester. If the citation has been sent by regular mail pursuant to the provisions of paragraph 1 of this Ordinance, the day of receipt of the citation shall be deemed to be three business days after the day of mailing of the citation. Paying the fine shall not excuse the person who has been issued the citation from correcting the violation as ordered by the Authorized Agent. Any condition which continues to exist after payment of the fine shall constitute a new and separate violation.
5. The provisions of the Connecticut General Statutes Section 7-152c shall apply to the citation and hearing procedure to be followed pursuant to this ordinance. If a person who has been issued a citation does not make uncontested payment of the fine specified in the citation to the Town within the time allowed under paragraph 4

of this Ordinance, at any time within 12 months from the expiration of the final period for the uncontested payment of the fine, the Authorized Agent shall send a notice to the person cited, informing such person (1) of the allegations against him or her and the amount of the fines; (2) that the person cited may contest liability before a Hearing Officer Panel appointed by the Board of Selectmen, as provided by town ordinance, by delivering, in person or by mail, within ten days of the date of the notice, a written demand for a hearing; (3) that if the person cited does not demand such a hearing, an assessment and judgment shall be entered against him or her; and (4) that such a judgment may issue without further notice.

6. If the person who is sent notice pursuant to paragraph 5 of this Ordinance wishes to admit liability for any alleged violation, he or she may, without requesting a hearing, pay the full amount of the fine, either in person or by mail, to the Authorized Agent. All fines shall be made payable to the Town of Chester. Such payment shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of such person or other person making the payment. Any person who does not deliver or mail written demand for a hearing within ten days of the date of the notice described in paragraph 5 of this Ordinance shall be deemed to have admitted liability, and the Authorized Agent shall certify to the Hearing Office that such person has failed to respond. The Hearing Officer Panel shall thereupon enter and assess the fines provided for by this Ordinance and shall follow procedures set forth in paragraph 8 of this Ordinance.
7. Any person who requests a hearing shall be given written notice of the date, time and place for the hearing. Such hearing shall be held no less than fifteen days nor more than thirty days from the date of the mailing of notice, provided the Hearing Officer Panel shall grant upon good cause shown any reasonable request by any interested party for postponement or continuance. The presence of the Authorized Agent shall be required at the hearing if requested by the person who was issued the citation. A person wishing to contest liability shall appear at the hearing and may present evidence in his or her behalf. The Authorized Agent may present evidence on behalf of the municipality. If the person who received the citation fails to appear, the Hearing Officer Panel may enter an assessment by default against him or her upon finding of proper notice and liability under the applicable provisions of the Inland Wetlands Regulations. The Hearing Officer Panel may accept written information by mail from the person who received the citation and may determine thereby that the appearance of such person is unnecessary. The Hearing Officer Panel shall conduct the hearing in the order and form and with such methods of proof, as it deems fair and appropriate. The rules regarding admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The Hearing Officer Panel shall announce its decision at the end of the

hearing. If the Hearing Officer Panel determines that the person who received the citation is not liable, the Hearing Officer Panel shall dismiss the citation and enter that determination in writing accordingly. If the Hearing Officer Panel determines that the person who received the citation is liable for the violation, the Hearing Officer Panel shall forthwith enter and assess the fines against such person as provided by this Ordinance.

8. If such assessment is not paid on the date of its entry, the Hearing Officer Panel shall send by first class mail a notice of the assessment to the person found liable and shall file, not less than thirty days nor more than twelve months after such mailing, a certified copy of the notice of assessment with the Clerk of the Middlesex Superior Court, together with an entry fee of eight dollars. Further proceedings may then be held pursuant to the applicable provisions of the Connecticut General Statutes.

This Ordinance was published October 18, 2006 in the Valley Courier.

## **THE FOLLOWING ARE LISTED UNDER CONSERVATION AND INLAND WETLANDS**

**TOWN ACTS**

**Book 4**

**Pages 197-198**

### **ORDINANCE AMENDING CONSERVATION COMMISSION ORDINANCE AND RENAMING COMMISSION**

#### **THIS CREATES INLAND WETLANDS**

Pursuant to a Special Town Meeting held on March 13, 2001, the following Ordinance is hereby enacted:

**RESOLVED: To amend the Town Ordinance which created a Conservation Commission, dated November 14, 1972, and as previously amended February 27, 1973, February 25, 1975 and June 20, 1987, be deleting and removing the power of the Commission to exercise authority, power and duties under Connecticut General Statutes Section 7-131a, renaming the Commission as the Inland Wetlands and Watercourses Commission, and by amending and restating the ordinance, as amended, as follows:**

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- (4) **The Inland Wetlands and Watercourses Commission shall consist of seven (7) members, all of whom shall be electors of the Town of Chester.** The Commission is designated and authorized, under the provisions of the Inland Wetlands and Watercourses Act set forth in Connecticut General Statutes 22a-36 to 22a-45, as amended:

- (F) To act, to promulgate and to enforce such regulations as may be necessary to conform and in conformity with the regulations promulgated by the Commissioner of Environmental Protection, State of Connecticut;
  - (G) To take any authorized action, to enforce any such provisions, and to license any such regulated activities, as set forth in said Act;
  - (H) To act as sole agent for the licensing of regulated activities under the provisions of said Act;
  - (I) To join with any other municipalities in the formation of a district for the regulation of activities affecting the wetlands and watercourses within such district, all in accordance with the provisions of said Act; and
  - (J) To act as sole agent in advising and recommending to the Town of Chester, acting by and through a duly called Town Meeting of the Electors of said town, as to whether such town shall or should acquire wetlands and/or watercourses within its territorial limits by gift or purchase in fee or lesser interest including, but not limited to, lease, easements or covenants, subject so such reservations and exceptions as it, the Commission, deems advisable. For the purpose of acting upon the advice and recommendation of the Inland Wetlands and Watercourses Commission as set forth in this subsection of this Ordinance, the Board of Selectmen of said Town shall call a Special Town Meeting on application of the Conservation Commission, which such meeting shall be held within 21 days after receipt of such application.
- (5) The terms of all current members and alternates of the Commission shall end as of November 20, 2001. New members of the Commission shall be elected at the next regular municipal election in November, 2001, and their terms shall begin as of November 20, 2001 as follows: three members to serve until November 18, 2003; two members to serve until November 22, 2005; and two members to serve until November 20, 2007.

**At each subsequent municipal election, beginning in 2003, members shall be elected to a four-year term,** beginning the following November, to fill the vacancies caused by the expiration of terms that year.

- (6) Any vacancies in the Inland Wetlands and Watercourses Commission caused by other than the expiration of the term of office shall be filled by appointment by the Board of Selectmen until the next regular municipal election, at which time a member shall be elected for the unexpired term.

This ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

This Ordinance was published March 22, 2001 in The Main Street News.

## ORDINANCE CREATING A CONSERVATION COMMISSION

**THIS CHANGES RESPONSIBILITIES OF CONSERVATION**

Pursuant to a Special Town Meeting held on March 13, 2001, the following Ordinance is hereby enacted.

RESOLVED: **that the Town of Chester hereby establishes a Conservation Commission** for the exercise of the powers and performance of duties, all as set forth in Section 7-131a of the Connecticut General Statutes, as amended, to be effective November 1, 2001.

**5. The Conservation Commission shall consist of seven (7) members who shall be electors of the Town of Chester.**

6. The terms of all current members and alternates of the Commission shall end as of November 1, 2001. The members of the Conservation Commission shall be appointed by the Board of Selectmen. The Board of Selectmen shall appoint two (2) members to serve until November 1, 2002; three (3) members to serve until November 1, 2003; and two (2) members to serve until November 1, 2004. In each year thereafter, beginning in 2002, **members shall be appointed for a four-year term beginning November 1<sup>st</sup>** to fill the vacancies caused by the expiration of terms during that year.
7. Members of the Commission may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.
8. Any vacancies in the Conservation Commission caused by other than expiration of the term of office shall be filled by appointment by the Board of Selectmen for the unexpired term within thirty (30) days after such vacancy occurs.

This ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

This Ordinance was published March 22, 2001 in The Main Street News.

Pursuant to authorization at a Special Town Meeting held February 7, 2019, the following Repealed and Restated Amended "Ordinance Regarding Hearing Procedure for Citations and Other Fines" adopted December 2, 1997 and amended October 10, 2006. The Ordinance will read as follows:

#### **ORDINANCE REGARDING HEARING PROCEDURES FOR CITATIONS AND OTHER FINES**

1. **RESOLVED:** That the Ordinance entitled Ordinance Regarding Hearing Procedure for Citations and Other Fines adopted December 2, 1997 and amended October 10, 2006 is hereby repealed and restated as follows:

The Town of Chester hereby establishes the following citation hearing procedures in accordance with C.G.S. §§7-148(c)(10)(A), 8-152b and 8-152c to be followed when citations are issued by Town of Chester (the "Town") municipal officials.

2. **Hearing Procedure.**

- A. Regulations and ordinances of the Town may be enforced by citations issued by designated municipal officers or employees, provided that the regulation and ordinances have been designed specifically by the Town for enforcement by citation in the same manner in which they were adopted, and the designated municipal officer or employee issues a written warning providing notice of the specific violation before issuing the citation.
- B. The Board of Selectmen shall appoint five citation hearing officers, who shall be other than police officers or employees or persons who issue citations, to conduct the hearing authorized by this section. Citation hearing officers may also be responsible for stormwater citation hearings and in that case will follow separate procedures set forth in Chester's Stormwater Ordinance.
- C. After a citation has been issued and the fine or penalty has not been paid, the Town shall send notice to the alleged violator promptly (and no later than 12 months after the expiration of the final period for the uncontested payment of fines, penalties, costs or fees for any citation issued under any ordinance of the Town for an alleged violation). Such notice shall inform the violator and any other persons cited of the following:
  - (2) The allegations against the violator and other persons cited and the amount of the fines, penalties, costs or fees due.
  - (3) That the alleged violator or other person cited may contest his liability by delivering in person or by mail written notice within 10 days of the date of

original notice to said violator that he desires to contest his liability before a citation hearing officer.

- (4) That if the alleged violator does not demand such a hearing, an assessment and judgment shall be entered against him.
  - (5) That such judgment may issue without further notice.
- D. If the alleged violator or other person to whom notice has been sent pursuant to Subsection C above wishes to admit liability for any alleged violation, he may, without requesting a hearing, pay the full amount of the fines, penalties, costs or fees in person or by mail to the official designated by the Town. Any alleged violator or other person who does not deliver or mail a written demand for a hearing within 10 days of the date of the first notice provided in Subsection C above shall be deemed to have admitted liability, and the designated municipal official shall certify such person's failure to respond to the hearing officer. The hearing officer shall thereupon enter and assess the fines, penalties, costs or fees provided for by law and shall follow the procedures set forth in Subsection E below.
- E. Any person who requests a hearing shall be given written notice of the date, time and place for the hearing. Such hearing shall be held not less than 15 days nor more than 30 days from the date of the mailing of such notice, provided that the hearing officer shall grant, upon good cause shown, any reasonable request by an interested party for postponement or continuance. An original or certified copy of the initial notice of violation issued by a police officer or other issuing officer shall be filed and retained by the Town, shall be deemed to be a business record within the scope of C.G.S. §52-184 and evidence of the facts contained therein. The presence of the police officer or issuing official shall be required at the hearing if such person so requests. The alleged violator or other person wishing to contest liability shall appear at the hearing and may present evidence in his behalf. A designated Town official, other than the hearing officers, may present evidence on behalf of the Town.

If the alleged violator fails to appear, the hearing officers may enter an assessment by default against him upon finding of proper notice and liability under the applicable ordinance, including a failure to appear penalty of not more than the original citation amount. The hearing officers may accept such alleged violator copies of police reports, motor vehicle department documents, other official documents by mail and may determine thereby that the appearance of such officer or official is unnecessary. The hearing officers shall conduct the hearing in the order form and with such methods of proof, as they deem fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony

shall be given under oath or affirmation. If the offense consists of a motor vehicle parking violation, proof of the registration number of the motor vehicle involved shall be prima facie evidence in all proceedings that the owner of such vehicle was the operator thereof, provided that in the case of a leased or rented motor vehicle, such proof shall be prima facie evidence in any proceedings that the lessee was the operator thereof. The hearing officers shall announce their decision at the end of the hearing. If they determine that the alleged violator or other person is not liable, they shall dismiss the matter and enter a determination in writing accordingly. If they determine that the person is liable for the violation, they shall forthwith enter and assess the fines, penalties, costs or fees against such person as provided by the ordinance.

- F. If such assessment is not paid on the date of its entry, the hearing officers may send by first-class mail a notice of the assessment to the person found liable and shall file, not less than 30 days nor more than 12 months after such mailing, a certified copy of the notice of assessment with the Clerk of the Superior Court for the geographical area in which the Town is located, together with an entry fee of \$8 against such person in favor of the Town. Notwithstanding any other provision of the General Statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.
- G. The person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal shall be instituted within 30 days of the mailing of notice of such assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry fee for a small claims case pursuant to C.G.S. §52-259, in the Superior Court for the geographical area in which the Town is located, which shall entitle such person to a hearing in accordance with the rules of the judges of the Superior Court.

### **3. Amount of fine, penalty, cost or fee.**

The fine, penalty, cost or fee imposed under this ordinance for any single violation shall not exceed the amount of \$100, unless otherwise specifically provided by the General Statutes.

### **4. Disposition of money received.**

All monies received pursuant to the procedure set forth above shall be remitted to the office of the Town Treasurer.

This Ordinance was published in the Valley Courier on February 21, 2019.

**LIBRARY DIRECTOR**

Stephanie Romano

**LOWER CT RIVER VALLEY COUNCIL OF GOVERNMENTS – 2 YEAR TERM**

Cindy Lignar - BOS Rep. 12/4/23 – BOS Rep.

Elaine Fitzgibbons - P&Z Rep. 12/04/23 – P&Z Rep.

**TOWN ACTS**

**Book 5**

**Page 21**

Pursuant to authorization at a Special Town Meeting held May 15, 2012, the following Ordinance is hereby enacted:

**ORDINANCE PROVIDING FOR CHESTER’S PARTICIPATION IN THE  
LOWER CONNECTICUT RIVER VALLEY COUNCIL OF GOVERNMENTS**

That this Town Meeting hereby ratifies the July 27, 2011 resolution adopted by the Connecticut River Valley Council of Elected Officials, of which Chester is a member, to establish a council of governments called the Lower Connecticut River Valley Council of Governments and to formally adopt Section 4-124i through 4-124p of the General Statutes. Adoption of this Ordinance provides for the Town of Chester’s participation in the Lower Connecticut River Valley Council of Governments which includes the member Towns of the Connecticut River Estuary Regional Planning Agency (CRERPA) and the Midstate Regional Planning Agency (MRPA) consolidated to form the 17 Town Council of Governments.

This Ordinance shall become effective on the date of publication of the notice of its passage.

This Ordinance was published May 24, 2012 in the Valley Courier.

**PRIOR PLANNING REGION**

**ORDINANCE FOR PROVIDING FOR PARTICIPATION IN THE CONNECTICUT RIVER ESTUARY  
PLANNING REGION**

Pursuant to authorization at a Special Town Meeting held June 15, 1967, the following Ordinance is hereby enacted.

**SECTION I - ADOPTION OF STATUTORY PROVISIONS AND ELECTION**

The Town of Chester, being within the Connecticut River Estuary Planning Region as defined by the Connecticut Development Commission, hereby adopts the provisions of

Sections 8-31a to 8-37a, inclusive, of the Connecticut General Statutes, Revision of 1958, and elects to participate in the Connecticut River Estuary Planning Agency, now or henceforth existing, under Chapter 127 of the Connecticut General Statutes, Revision of 1958.

## SECTION II - APPOINTMENT OF MEMBERS AND TERM OF OFFICE

The Town of Chester, having a population of 2,520 according to the federal census of 1960, shall have two representatives, one to be appointed by the Chester Planning Commission, the other to be appointed by the Board of Selectmen. Appointees shall serve for terms of two years, and until their successors shall have been appointed. Terms of office shall commence when the appointments are made or from the first organization meeting of the Agency, whichever is later.

## SECTION III - VACANCIES

If a representative should resign, or die, or be unable to serve, or if he is removed from membership, the body which appointed that member shall fill the vacancy for the unexpired term.

## SECTION IV - EFFECTIVE DATE

This Ordinance shall become effective upon passage by a town meeting and thereafter fifteen (15) days after publication thereof in some newspaper having a circulation in the Town of Chester.

This ordinance was published June 22, 1967, in The New Era.

### **MIDDLESEX COUNTY REVITALIZATION COMMISSION - 2 YEAR TERM**

Charlene Janecek 11/21/23

### **MUNICIPAL AGENT FOR CHILDREN - LIFETIME**

Tri-Town Youth Service Bureau, Director

### **ECONOMIC DEVELOPMENT COMMISSION - 5 YEAR TERM**

Patricia C. Bandzes, Chmn.	11/01/23 – R
Carlie Dailey	11/01/24 – D
Rebecca Mead	11/01/24 – D
Cindy Lignar	11/01/25 – D
Doug Mahana	11/01/25 - R

The following amended ordinance was adopted by the voters of the Town of Chester at a special Town Meeting held on November 20, 2013.

**MUNICIPAL ECONOMIC DEVELOPMENT COMMISSION ORDINANCE  
AMENDED**

To amend Ordinance establishing Municipal Economic Development Commission adopted December 2, 1997 to reduce membership from seven (7) to five (5).

The amended Ordinance to read:

Section (a) The Municipal Economic Development Commission, established by ordinance dated October 5, 1964, created for the Town of Chester, for the exercise of the powers granted under the provisions of Section 7-136 of the Connecticut General Statutes, **shall consist of five (5) members who shall be electors of the Town of Chester.**

Section (b) The **five (5)** members of the Municipal Economic Development Commission shall be appointed by the Board of Selectmen. The members holding office as of the date of this Town Meeting shall continue for their term of office and this amendment shall have no effect upon their term of office. **Thereafter, members shall be appointed by the Board of Selectmen for five year terms, including those having already been appointed.**

This Amended Ordinance shall become effective fifteen (15) days after publication.

This Amended Ordinance was published December 5, 2013 in the Valley Courier.

**TOWN ACTS**

**Book 4**

**Page 56**

Pursuant to a Town Meeting held on December 2, 1997, the following Amended Ordinance was adopted:

**AMENDMENT TO ORDINANCE ESTABLISHING MUNICIPAL ECONOMIC DEVELOPMENT  
COMMISSION ADOPTED 1964, AMENDED 1975**

Section (a) The Municipal Economic Development Commission, established by ordinance dated October 5, 1964, created for the Town of Chester, for the exercise of the powers granted under the provisions of Section 7-136 of the Connecticut General Statutes, shall consist of seven (7) members who shall be electors of the Town of Chester.

Section (b) The seven (7) members of the Municipal Economic Development Commission shall be appointed by the Board of Selectmen. The members holding office as of the date of this Town Meeting shall continue for their term of office and this amendment shall have no effect upon their term of office. Thereafter, members shall be appointed by the Board of Selectmen for five year terms, including those having already been appointed.

These Ordinances and Amended Ordinance were published in The Hartford Courant on December 8, 1997.

**TOWN ACTS      Book 3      Page 346**

**ORDINANCE AMENDING MUNICIPAL ECONOMIC  
DEVELOPMENT COMMISSION ORDINANCE**

Pursuant to a Special Town Meeting held on February 1975, the following Ordinance is hereby enacted:

BE IT RESOLVED, That the Ordinance that established the Municipal Economic Development Commission, which became effective on October 30th, 1964, is hereby amended, as follows:

(a) The Municipal Economic Development Commission, established by ordinance dated October 5, 1964, created for the Town of Chester, for the exercise of the powers granted under the provisions of section 7-136 of the Connecticut General Statutes, shall consist of ten (10) members who shall be electors of the Town of Chester.

(b) The ten (10) members of the Municipal Economic Development Commission shall be appointed by the Board of Selectmen. Within sixty (60) days after enactment of this Ordinance, the Board of Selectmen shall appoint one member to serve until November 1, 1975, one member

to serve until November 1, 1976, one member to serve until November 1, 1977, one member to serve until November 1, 1978, and one member to serve until November 1, 1979. The members holding office as of the date of this Town Meeting shall continue for their term of office and this amendment shall have no effect upon their term of office.

Thereafter, members shall be appointed by the Board of Selectmen for five year terms, including those having already been appointed.

(c) Sections 2 and 3 of the Ordinance enacted on October 5, 1964, at a duly summoned Town Meeting of the Town of Chester, are hereby repealed and the foregoing Sections are effective in substitution thereof. It being the specific intent to add five additional members to

the present Municipal Economic Development Commission, and in no other way to effect the validity, establishment or effectiveness of the Municipal Economic Development Commission as having been established by said Town Meeting on October 5, 1964, or any of the incumbent members thereto and all such amendments heretofore stated are in supplement thereto, and not by way of repeal of the entire Ordinance, as stated.

This Ordinance shall become effective upon passage by Town Meeting, and after fifteen (15) days subsequent to the publication thereof, in a newspaper having a circulation in the Town of Chester.

This Ordinance was published in The Middletown on March 3. 1975.

**Town Acts      Book 3      Page 217**

**ORDINANCE ESTABLISHING  
MUNICIPAL ECONOMIC DEVELOPMENT COMMISSION**

Pursuant to an Annual Meeting held October 5, 1964 the following ordinance was enacted:

RESOLVED: That the following ordinance be adopted in order to establish a municipal economic development commission in conformance with the General Statutes of the State of Connecticut:

Section 1. The provisions of Section 7-136 of the General Statutes of the State of Connecticut are hereby accepted and a municipal economic development commission is hereby established for the promotion and development of the business and industrial resources of the Town of Chester.

Section 2. Said commission shall consist of five (5) members who shall be appointed by the Selectmen of the Town of Chester.

Section 3. On November 1, 1964 the Selectmen shall appoint five (5) members; one each to serve for a term of one, two, three, four and five years, respectively. Thereafter as each member's term expires, a member shall be appointed for a term of five years.

Section 4. Any vacancy occurring in the membership shall be filled by the Selectmen for the unexpired term.

Section 5. The Chester Industrial Development Commission as presently constituted is hereby dissolved.

Section 6. This ordinance shall become effective fifteen (15) days after publication thereof in a newspaper having a circulation in the Town of Chester.

This ordinance was published October 15, 1964 in The New Era.

**PARK AND RECREATION COMMISSION - 3 YEAR TERM**

Linda Carlson	11/01/24 – D
Kristin Dean	11/01/24 – D
John Saunders	11/01/25 – U
Keith Lundgren	11/01/25 – U
Paul McAndrew	11/01/23 – D
Dawn C. Saunders, Chmn.	11/01/23 – U
Thomas Enright	11/01/23 - U

**TOWN ACTS**

**Book 3**

**Page 485**

**ORDINANCE AMENDING PARK AND RECREATION  
COMMISSION ORDINANCE**

Pursuant to a special Town Meeting held on July 26, 1988, the following Ordinance is hereby enacted:

BE IT RESOLVED, that the Ordinance that established the Park and Recreation Commission which was enacted January 19, 1971 and amended February 19, 1974, is hereby amended, as follows:

(d) The Commission, subject to the approval of the Board of Selectmen and any other municipal body or agency necessary under the Connecticut General Statutes shall have the power to employ the following:

(1) A director of Parks and Recreation who is properly qualified in experience and education and otherwise to oversee the programs administered by the Parks, and Recreation Commission and the volunteers directing and managing those programs; and

(2) Such other personnel as may be necessary and proper to provide clerical support and other services to the Commission and its functions.

Any sums paid by way of compensation to any employees of the Commission shall have the prior approval of the Board of Finance upon the recommendation of the Board of Selectmen.

This Ordinance was published in The Middletown Press on July 29, 1988.

**Town Acts                      Book No. 3                      Page 300**

**AN ORDINANCE CREATING A PARK AND RECREATION COMMISSION**

Be it resolved that the Town of Chester enacts the following Ordinance:

a) The Park and Recreation Commission, established by Ordinance dated January 19th, 1971, created for the Town of Chester, for the exercise of the powers granted under the provisions of Title 7, Section 148 of the Connecticut General Statutes **shall consist of seven members who shall be electors of the Town of Chester.**

b) The seven members of the Park and Recreation Commission shall be appointed by the Board of Selectmen. Within sixty (60) days after the enactment of this Ordinance, the Board of Selectmen shall appoint one member to serve until November 1st, 1974; one member to serve until November 1st, 1975. **Thereafter members shall be appointed by the Board of Selectmen for three year terms.** Nothing in this section shall conflict in any manner with the present terms of incumbents, which terms shall have precedence over any conflict in this Ordinance.

c) Subparagraphs (a) and (b) of the supplemental ordinance enacted on February 29th, 1972, at a duly summoned Town meeting of the Town of Chester are hereby repealed and the foregoing sections are effective in substitution thereof. It being the specific intent to delete the two additional members to the Park and Recreation Commission created by said supplement to the January 19th, 1971 Ordinance.

The above restated and amended Ordinances and any repeals thereof shall take effect fifteen (15) days subsequent to the publication thereof in a newspaper having a circulation in the Town of Chester.

This Ordinance was published in The Middletown Press on February 22, 1974.

**Town Acts    Book 3    Page 300 and 337**

**ORDINANCE CREATING A PARK  
AND A RECREATION COMMISSION**

Pursuant to a Special Meeting held January 19, 1971, the following ordinance was enacted, and amended at the Annual Town Meeting held February 19, 1974.

(a) A Park and Recreation Commission is hereby created by the Town of Chester for the exercise of the powers granted under the provisions of Title 7, Section 148 of the Connecticut General Statutes.

The Park and Recreation Commission, established by ordinance dated January 19th, 1971, created for the Town of Chester, for the exercise of the powers granted under the provisions of Title 7, Section 148 of the Connecticut General Statutes shall consist of seven members who shall be electors of the Town of Chester.

(b) The seven members of the Park and Recreation Commission shall be appointed by the Board of Selectmen. Within (60) days after the enactment of this ordinance, the Board of Selectmen shall appoint one member to serve until November 1st, 1974; one member to serve until November 1st, 1975. Thereafter members shall be appointed by the Board of Selectmen for three year terms. Nothing in this section shall conflict in any manner with the present terms of incumbents, which terms shall have precedence over any conflict in this Ordinance.

The above restated and amended Ordinances and any repeals thereof shall take effect fifteen (15) days subsequent to the publication thereof in a newspaper having a circulation in the Town of Chester.

(c) Subparagraphs (a) and (b) of the supplemental Ordinance enacted on February 29th, 1972 at a duly summoned Town meeting of the Town of Chester are hereby repealed and the foregoing sections are effective in substitution thereof. It being the specific intent to delete the two additional members to the Park and Recreation Commission created by said supplement to the January 19th, 1971 ordinance.

(d) Members of the Commission may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.

(e) Any vacancies in said Commission caused by other than expiration, that term of office shall be filled for the unexpired term within 30 days after such vacancies occur in the manner above provided.

(f) The Commission shall elect a Chairman annually on or before December 1. In accordance with Connecticut General Statutes appertaining thereto, the Commission shall maintain a file of all of its regular meetings and shall maintain a record of all of its meetings.

(1.a) The powers and duties of the Park and Recreation Commission shall be as herinafter provided but are not limited to the powers hereinafter provided when any statute of the State of Connecticut confers additional powers to the Commission:

(a) The Commission shall establish, maintain and conduct parks, playgrounds, public and recreation places, including bathing and boating facilities and shall have the power to expend funds appropriated by the Town for such purposes.

(b) The Commission shall have the power to conduct outdoor and indoor recreation activities on the grounds and in the buildings in charge of the Board of Education, subject to the Board's consent.

(c) The Commission shall have the power to conduct at reasonable charges such facilities for amusement, refreshment or transportation of the public as are suitable for park and recreational purposes and may let privileges therefore: PROVIDED that such privileges shall be subject to the supervision and control of the Commission, and provided that any charges made by the Commission shall not subject the municipality to any tax posed by the State of Connecticut.

(d) The Commission, subject to approval of the Board of Selectmen, shall have the power to employ a Director of Parks and Recreation who is properly qualified in experience and education and otherwise, and such other personnel as may be necessary or proper, provided that any sums paid by way of compensation by any employees of the Commission shall have the prior approval of the Board of Finance and any other municipal body or agency necessary under the Connecticut General Statutes.

(e) The Commission may make all contracts, subject to Connecticut General Statutes appertaining thereto, to carry out the objectives and purposes of the Commission, and shall have such other duties as may be necessary or proper for the orderly administration of the affairs of the Commission.

(f) The Commission shall prepare and submit, periodically, plans for recreation for said Town of Chester to the Planning Commission and the Board of Selectmen and such other agencies as may be proper.

(l.b) The Park and Recreation Commission shall submit its anticipated expenditures to the Chester Board of Finance annually.

This Ordinance shall become effective, upon passage by a Town Meeting and after (15) Fifteen days subsequent to the publication thereof in a newspaper having a circulation in the Town of Chester.

This ordinance was published January 23, 1971 in The Middletown Press.

**PARK AND RECREATION DIRECTOR**

Aaron Page

**REGIONAL AGRICULTURE COUNCIL**

Bev Markham

**REGIONAL HOUSING COMMITTEE**

Pat Bandzes

Chester representative

Bonnie Bennett

Alternate representative for Chester

**REGIONAL SCHOOL DISTRICT #4 GROUNDS MAINTENANCE AND OVERSIGHT COMMITTEE - 2**

**YEAR TERM**

Elizabeth Judd

11/21/23 – R

Vacancy

11/21/23 -

**RESIDENT STATE TROOPER**

Trooper Matt Warren - State Police - Troop F

**RETIREMENT BOARD - 3 YEAR TERM**

Andrew Gardner

12/16/24 – D

Benjamin G. Belisle

12/16/24 – R

Jen Rannestad, Chmn.

12/16/25 – U

Vacancy

12/16/22 –

Francine Cornaglia

12/16/23 – R

**TOWN ACTS**

**Book 5**

**Page 116**

Pursuant to authorization at a Special Town Meeting held June 30, 2016, the following Amended Ordinance is hereby enacted:

**ORDINANCE ESTABLISHING A PENSION BENEFIT PLAN FOR THE BENEFIT OF THE MEMBERS OF THE CHESTER HOSE COMPANY, INC.**

Amended the Ordinance establishing a Pension Benefit Plan for the Benefit of the Members of the Chester Hose Company, Inc. adopted 12/21/1993 and amended 3/9/2000 to include the following substantive change as recommended by the Board of Selectmen:

- a. To provide an increased maximum benefit for length of service to equal \$276.00 per month instead of the current \$250.00.

This Ordinance was published in The Valley Courier on July 21, 2016.

**TOWN ACTS**

**Book 4**

**Page 385**

Pursuant to a Special Town Meeting held on October 10, 2006, the following Amended Ordinance was adopted:

**AMENDED ORDINANCE  
ESTABLISHING RETIREMENT BOARD AND RETIREMENT PLAN**

RESOLVED: That this Town Meeting adopt an Amended Ordinance Establishing Retirement Board and Retirement Plan amending and restating in its entirety the prior Ordinance first adopted December 16, 1980, and subsequently amended by Town Meeting on February 27, 1984, December 3, 1996, May 18, 2004, and August 3, 2004. Said Amended Ordinance provides for the membership of the Board, its term of office, and the adoption of a certain Town of Chester Retirement Plan amended and restated effective July 1, 2005.

This Ordinance was published October 18, 2006 in the Valley Courier.

**TOWN ACTS**

**Book 4**

**Page 318**

Pursuant to a Town Meeting held on August 3, 2004, the following amended resolution was enacted:

**AMENDED RETIREMENT PLAN**

RESOLVED: That the Town of Chester Employees' Retirement Plan be amended in a timely manner prior to the applicable Internal Revenue Service deadline of September 30, 2003, to comply with the pension changes required by the applicable requirements of the Retirement Protection Act of 1994 ("GATT"), the Uniformed Services Employment and Reemployment Act of 1994, the Small Business Job Protection Act of 1996, the Taxpayer Relief Act of 1997, the Internal Revenue Service Restructuring and Reform Act of 1998, the Community Renewal Tax Relief Act of 2000, and the Economic Growth and Tax Relief Reconciliation Act of 2001. Be it further resolved that the First Selectman is authorized to amend and restate the plan document for the Town of Chester Employee's Retirement Plan to effect these changes.

This amendment becomes effective 15 days after publication in a newspaper having a circulation in the Town of Chester.

This amendment was published August 12, 2004 in The Main Street News.

**TOWN ACTS**

**Book 4**

**Page 315**

Pursuant to a Town Meeting held on May 18, 2004, the following amended Ordinance was enacted:

**ORDINANCE AMENDING RETIREMENT BOARD & RETIREMENT PLAN**

Resolved that the ordinance establishing a Retirement Board and a Retirement Plan, adopted pursuant to a Special Town Meeting held on December 16, 1980 is hereby amended by adding the following at the end of Article 6, Paragraph B.; "The Town of Chester adopts the provisions of the United States Internal Revenue Code Section 414(h)(2) to allow an employee pre-tax contributions to this plan".

This Ordinance becomes effective 15 days after publication in a newspaper having a circulation in the Town of Chester.

This Ordinance was published May 27, 2004 in The Main Street News.

**TOWN ACTS**

**Book 4**

**Page 32**

Pursuant to a Town Meeting held on December 3, 1996, the following Amended Ordinance and Resolution were enacted:

**AMENDMENT OF TOWN OF CHESTER RETIREMENT PLAN**

RESOLVED: That the town of Chester Retirement Plan be amended as follows: The Vesting Schedule Years of Service is hereby amended to allow for one hundred per cent vesting in five (5) years, and the reference to ten (10) years is hereby deleted.

**TOWN ACTS**

**Book 3**

**Page 558**

Pursuant to a Special Town Meeting held on December 21, 1993, the following Ordinance is hereby enacted:

**ORDINANCE ESTABLISHING A PENSION BENEFIT PLAN FOR THE BENEFIT OF THE MEMBERS  
OF THE CHESTER HOSE COMPANY, INC.**

Said pension plan to provide substantially as follows:

Sponsor TOWN OF CHESTER

Program Name: CHESTER HOSE COMPANY, INC. VSAP

Effective Date: JULY 1, 1993

An Active Volunteer Firefighter becomes eligible to participate in the Program after 1 year of service and attaining the age of 18. A year of credited service is given when the participant accumulates the required number of points in accordance with the system adopted by the Program Sponsor. Up to 10 years of credit for prior service can be earned if you qualify for service credit in the first year of the Program.

Program benefits are 100% vested after fifteen (15) years of credited service, 75% vested after ten (10) years of credited service, and 50% vested after five (5) years of credited service. There is no (0%) vesting with four (4) or fewer years of participation A Participant shall be 100% vested upon his death or disability.

Vested benefits are payable at age 65 which is entitlement age (retirement), payable as an annuity. This benefit is \$250 maximum benefit per month, there is no minimum benefit.

Upon adoption of a Pension Benefit Plan by the Board of Selectmen, said Plan shall be administered in all respects by the Retirement Board.

This Ordinance was published in The Middletown Press on Jan. 15, 1994.

**TOWN ACTS Book 3 Page 436**

Pursuant to a Special Town Meeting held on February 27, 1984, the following Amendment to an Ordinance was enacted:

**AMENDMENT TO AN ORDINANCE ESTABLISHING  
RETIREMENT BOARD AND RETIREMENT PLAN**

BE IT RESOLVED: that the Ordinance respecting the creation of retirement board and retirement plan for the Town of Chester, Connecticut adopted by the voters at a special town meeting held on December 16, 1980 is **hereby amended by deleting section one of said Ordinance and substituting therefore as follows:**

1. **Said retirement board shall consist of five members who shall be appointed by the selectman of the Town of Chester. At least one member of the retirement board shall also be a member of the Board of Finance of the Town of Chester.** Said board shall be responsible for administering the retirement plan created by this Ordinance and to make such amendments

and changes in the plan from time to time toward the maintenance in sound condition of the retirement plan or retirement fund or funds, provided the rights or benefits granted to any individual under municipal retirement or pension system shall not be diminished or eliminated by such changes.

This amendment to an Ordinance was published in the Middletown Press on March 27, 1984.

**TOWN ACTS**

**Book 3**

**Page 409**

The following Ordinances were adopted by the voters of the Town of Chester at a special town meeting held on December 16, 1980.

**ORDINANCE ESTABLISHING RETIREMENT BOARD  
AND RETIREMENT PLAN**

Pursuant to a Special Town Meeting held on December 16th, 1980 the following Ordinance was enacted:

RESOLVED: that the Town of Chester establish a Retirement Board and a Retirement Plan for certain specified employees and elected officials, the Plan to be administered by said Retirement Board.

1. Said Retirement Board shall consist of five (5) members who shall be appointed by the selectmen of the Town of Chester. At least one (1) member of the Retirement Board shall also be a member of the Board of Finance of the Town of Chester.

2. The terms of office of the board members shall commence on December 16th 1980; two (2) such members shall serve a term of three (3) years, two (2) such members shall serve a term of two (2) years, and one (1) such member shall serve a term of one (1) year.

**Thereafter as each member's term expires, a member shall be appointed for a term of three (3) years.**

3. Any vacancy occurring in the membership shall be filled by the selectmen for the unexpired term.

4. The Retirement Board is hereby authorized to expend the sum of Fifteen Thousand Dollars (\$15,000.00) previously appropriated by the Board of Finance as contingency from surplus such sums to include the town's initial contribution, all legal fees and other expenses.

4a. The Plan need not be required to be an insurance plan and that the Retirement Board be able to make that decision.

5. In addition to the sum authorized above, each participant in the plan shall make a contribution equal to, two (2) percent of his annual compensation.

6. The plan shall be known as the Town of Chester Retirement Plan and shall include the following provisions:

a. Effective Date: The effective date of the plan shall be Dec. 16th 1980.

b. Eligible Employees: All permanent full time employees working a minimum of One Thousand Two Hundred Fifty (1,250) hours per year, including paid elected officials and including non-professional employees of the Chester Board of Education; provided they have completed thirty-six (36) months of service and have attained insurance age of twenty-five (25) as of the inception date of the plan. Future employees and paid elected officials will become eligible on the first plan anniversary following completion of thirty-six (36) months of service and attaining insurance age of twenty-five (25), but not over the age of 50. An employee participating in this plan must agree to contribute two (2%) percent of their annual compensation to the plan. The Retirement Board shall have the sole responsibility and discretion for determinations regarding hours worked per year by elected officials or other participants in the plan for purposes of eligibility under this section.

c. Normal Retirement Date: The normal retirement date will be the plan's anniversary nearest a participants sixty-fifth (65th) birthday.

d. Early Retirement Date: A participant who has attained the age of fifty-five (55) and completed fifteen (15) years of service may retire as of the first day of any month after the plan's nearest anniversary date and receive benefits commencing on such a date or the first day of any subsequent month.

e. Deferred Retirement Date: Provided a participant is able to satisfactorily perform his duties, he may defer retirement beyond his normal retirement date but not later than the plan anniversary nearest the participant's seventieth (70) birthday.

f. Pension Benefit: A participant's annual life income will be equal to 3 percent of compensation times participant's years of past service plus .9 percent of compensation times the years of the participant's service between the date of participation in the plan and normal retirement date. The benefit will be based on the average of the participants final (5) years compensation.

g. Preretirement Disability Benefit: A participant who becomes permanently disabled, as determined by the provisions of the Social Security Act, is entitled to one hundred (100%) percent of the present value of his accumulated retirement benefits.

h. Preretirement Death Benefits: If a participant dies before retirement, his beneficiary is entitled to the present value of his accumulated retirement benefits.

i. Benefits at Retirement: The participant or his beneficiary will receive a guaranteed income for ten (10) years and thereafter for the participant's life. The participant may also elect any one of the other modes of settlement provided.

j. Employees Withdrawal Benefits on Termination of Employment: A participating employee's contributions, their cash value, shall be one hundred (100%) percent vested. In addition, a terminating participant shall be vested in one hundred (100%) percent of his accrued benefit attributable to employer contributions upon completion of ten (10) years of service.

7. This Ordinance becomes effective fifteen (15) days after publication thereof in a newspaper having a circulation in the Town of Chester.

These Ordinances were published in The Middletown Press on December 22, 1980.

**SANITARIAN**

Rebecca Drew, CRAHD

**TOURISM LIAISON FOR TOWN OF CHESTER – 1 YR.**

Bekah Wright 06/30/2023

**TOWN CLERK**

Sharon Echtman, Assistant

**TREE WARDEN - 2 YEAR TERM**

Vacancy 11/21/23

**TRI-TOWN YOUTH SERVICE BUREAU REPRESENTATIVE - 2 YEAR TERM**

Vacancy 11/21/23

**VALLEY SHORE EMERGENCY COMMUNICATIONS BOARD OF DIRECTORS**

## **2 YEAR TERM**

Charles Greeney, Jr.	11/21/23 - U
Allen Alonzo	11/21/23 - R

## **WATER POLLUTION CONTROL AUTHORITY-4 YR TERM-APPTD AS OF 2/21/1**

Samuel H. Chorchos	11/18/25 – D
Edmund Meehan	11/18/25 – D
Vacancy	11/18/25
John Chillock	11/21/23 - R
Mark Riggio	11/21/23- D

## **TOWN ACTS**

## **Book 5**

## **Page 163**

Pursuant to authorization at a Special Town Meeting held February 7, 2019, the following Amended Ordinance is hereby enacted:

### **WATER POLLUTION CONTROL AUTHORITY**

1. RESOLVED: That the Ordinance entitled Water Pollution Control Authority adopted April 1, 1980 and amended on May 18, 2005, is hereby amended as follows:

Section 1 Subsection 1b is hereby deleted and the following inserted in its place:

**The members of the Water Pollution Control Authority shall consist of five (5) electors of the Town of Chester. As the term of office of each member ends, such office shall be filled by appointment of the Board of Selectmen for a term of four years.** In the event of death or resignation of a member, the vacancy shall be filled by the Board of Selectmen for the balance of the unexpired term. All policies for a balance of party representation on the Board shall remain in effect.

This Amended Ordinance shall become effective fifteen (15) days after publication.

This Amended Ordinance was published February 21, 2019 in the Valley Courier.

## **TOWN ACTS**

## **Book 4**

## **Page 315**

Pursuant to a Town Meeting held on May 18, 2004, the following repealed and revised Ordinance was enacted:

### **WATER POLLUTION CONTROL AUTHORITY ORDINANCE**

To repeal and revise Subsection 1b of Section 1 of the Chester Water Pollution Control Authority Ordinance, dated April 1, 1980 as amended as follows:

Subsection 1b of Section 1 is repealed, and the following substituted in lieu thereof:

The members of the Water Pollution Control Authority shall consist of five electors of the Town of Chester, who shall, upon the expiration of the terms of those appointed pursuant to this ordinance, be elected at the regular municipal election.

Within thirty (30) days after passage of this ordinance, the Board of Selectmen shall appoint five members to serve until November 22, 2005.

New members of the Authority shall be elected at the next regular municipal election in November, 2005, and their terms shall begin as of November 22, 2005 as follows: Two members to serve until the date which is two weeks after the date of the regular municipal election in November, 2007, and three members to serve until the date which is two weeks after the date of the regular municipal election in November, 2009.

At each subsequent regular municipal election, beginning in 2007, members shall be elected for a four year term to fill the vacancies caused by the expiration of terms in that year.

This repealed and revised Ordinance shall become effective 15 days after publication thereof in a newspaper having a circulation in the Town of Chester.

This Ordinance was published May 27, 2004 in The Main Street News.

### **TOWN ACTS    Book 3                    Pages 510**

The following Ordinance was adopted by the voters of the Town of Chester at a Special Town Meeting held on December 4, 1990.

### **ORDINANCE RELATING TO WATER POLLUTION CONTROL AUTHORITY**

Resolution(s) relating to the Chester WATER POLLUTION CONTROL AUTHORITY (Sewage Commission) and acted upon at the Special Town Meetings of Chester on April 1, 1980 and July 29, 1981, are amended as follows:

1. Subsections l a and l b of Section 1 are repealed and the following substituted in lieu thereof:

(a) Water Pollution Control Authority shall consists of FIVE 5 (seven 7) members, who shall be electors of The Town of Chester.

(b) The members of the Water Pollution Control Authority shall CONSIST OF THE BOARD OF SELECTMEN AND TWO ELECTORS OF THE TOWN OF CHESTER WHO shall be appointed by The Board of Selectmen. Within THIRTY (30) (sixty 60) days after the passage of this ordinance, the Board shall appoint ONE (1) ELECTOR TO SERVE UNTIL DECEMBER 1, 1991 AND ONE (1) ELECTOR TO SERVE UNTIL DECEMBER 1, 1993 (three members to serve until November 1st 1981; two members To serve until November 1st, 1982; and two members to serve until November 1st. 1983.) Thereafter members shall be appointed by The Board of Selectmen for a TWO (2) (three), year term.

2. This Ordinance shall become effective fifteen (15) days after publication in a newspaper having a circulation in the Town of Chester, (and the Town Clerk shall cause) such publication to be made immediately.

Sections in CAPITAL LETTERS are new, those in (parentheses) are to be deleted.

PURPOSE: To provide administrative capabilities for day-to-day operation and maintenance of the system while continuing elector participation.

**TOWN ACTS      Book 3      Page 404**

The following ordinance was adopted by the voters of the Town of Chester at a special town meeting held on April 1, 1980.

**AMENDMENT TO CHESTER WATER POLLUTION  
CONTROL AUTHORITY ORDINANCE**

1. Section 1 and subsections 1a, 1b, 1c, and 1d are repealed and the following substituted in lieu thereof.

"1. A Water Pollution Control Authority is hereby created for the Town of Chester for exercise of the powers granted under Chapter 103 of the Connecticut General Statutes as amended.

(a) Water Pollution Control Authority shall consist of five members, who shall be electors of the Town of Chester.

(b) The members of the Water Pollution Control Authority shall be appointed by the Board of Selectmen. Within 60 days after the passage of this ordinance,

the Board of Selectmen shall appoint two members to serve until November 1, 1980; two members to serve until November 1, 1981; and one member to serve until November 1, 1982. Thereafter members shall be appointed by the Board of Selectmen for three year terms.

(c) Members of the Authority may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.

(d) Any vacancies in the Water Pollution Control Authority caused by other than expiration of the term of office shall be filled for the unexpired term within 30 days after such vacancy occurs, in the manner above provided."

2. This ordinance shall become effective fifteen (15) days after publication in the Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This Ordinance was published in The Middletown Press on April 7, 1980.

**TOWN ACTS                      Book 3                      Page 417**

The following Ordinance was adopted by the voters of the Town of Chester at a special town meeting held on July 29, 1981.

**ORDINANCE RELATING TO WATER POLLUTION CONTROL  
AUTHORITY**

Resolution(s), relating to the Chester Sewage Commission, and acted upon at the Special Town Meeting of Chester on April 1st 1980, is amended as follows:

1. Subsections 1a and b of Section 1 are repealed and the following substituted in lieu thereof:

“(a) Water Pollution Control Authority shall consist of seven (7) members, who shall be electors of the Town of Chester.

(b) The members of the Water Pollution Control Authority shall be appointed by the Board of Selectmen. Within sixty (60) days after the passage of this ordinance, the Board of Selectmen shall appoint three (3) members to serve until November 1st 1981; two (2) members to Serve until November 1st 1982; and two (2) members to serve until November 1st 1983. Thereafter members shall be appointed by the Board of Selectmen for a three (3) year term.”

2. This Ordinance shall become effective fifteen (15) days after publication in the Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This Ordinance was published in The Middletown Press on August 3, 1981.

**TOWN ACTS    Book 3            Page 391**

The following ordinance was adopted by the voters of the Town of Chester at a special town meeting held on April 3, 1979.

**CHESTER WATER POLLUTION CONTROL AUTHORITY**

The name of the Chester Sewerage Commission is hereby changed to Chester Water Pollution Control Authority and said Chester Water Pollution Control Authority is granted all the powers set forth in Public Act No. 78-154 entitled "An Act Concerning a Voluntary Sewer Avoidance Program" in addition to its already existing powers.

This ordinance was published in The Middletown Press on April 9, 1979.

**TOWN ACTS            Book 3            Page 359**

The following Ordinance was Amended by the voters of the Town of Chester at the Special Town Meeting held on May 25, 1976.

**AMENDMENT TO THE ORDINANCE ESTABLISHING A  
MUNICIPAL SEWERAGE COMMISSION**

Resolution 2 & 3, relating to the Chester Sewerage Commission, enacted at the Town Meeting of Chester on June 30, 1970, is amended as follows:

1. Subsection (a) is repealed and the following substituted in lieu of: "1(a) The Municipal Sewerage Commission shall consist of three members, who shall be electors of the Town of Chester appointed as hereafter provided, together with members previously appointed by the Board of Selectmen until said selectmen-appointees resign or their terms expire."

372. Subsection 1(b) is repealed and the following substituted in lieu of: "1(b) Members shall be appointed by a committee of three electors, Calvin Gladding, Carmine Grote and Howard Kaplan. Within 15 days after passage of this Ordinance, the committee shall appoint one member for a term of one year, one member for a term of two years, and one member for a term of three years. Thereafter members shall be appointed by the committee for a term of three years."

3. This Ordinance shall become effective 15 days after publication in The Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This Ordinance was published in The Middletown Press on May 29, 1976

**Town Acts    Book 3    Page 286**

**ORDINANCE ESTABLISHING A MUNICIPAL  
SEWERAGE COMMISSION**

Pursuant to a Special Meeting held June 30, 1970, the following ordinance was enacted:

1. A Municipal Sewerage Commission is hereby created for the Town of Chester for the exercise of the powers granted under Chapter 103 of the Connecticut General Statutes as amended.

(a) Municipal Sewerage Commission shall consist of five members, who shall be electors of the Town of Chester.

(b) The members of the Sewerage Commission shall be appointed by the Board of Selectmen. Within 60 days after the passage of this ordinance, the Board of Selectmen shall appoint two members to serve until November 1, 1970; two members to serve until November 1, 1971; and one member to serve until November 1, 1972. Thereafter, members shall be appointed by the Board of Selectmen for three-year terms.

(c) Members of the Commission may be removed from office by the Board of Selectmen for cause. Before removal, charges shall be presented to such member in writing and he shall be given reasonable opportunity to be heard in his own defense.

(d) Any vacancies in the Municipal Sewerage Commission caused by other than expiration of the term of office shall be filled for the unexpired term within 30 days after such vacancy occurs, in the manner above provided.

2. The Municipal Sewerage Commission shall have all of the powers and provisions of Chapter 103 of the Connecticut General Statutes, as amended; which powers and provisions are hereby adopted.

3. This Ordinance shall become effective 15 days after publication in the Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

This ordinance was published July 3, 1970 in the Middletown Press.

**ZONING ENFORCEMENT OFFICER**

John Guskowski, Zoning Compliance Officer

## **ADDITIONAL INFORMATION FROM THE ORDINANCE BOOK**

**TOWN ACTS**

**Book 4**

**Pages 22-23**

Pursuant to a Special Town Meeting held on May 7, 1996, the following Resolution was enacted:

### **RESOLUTION REGARDING RESIDENT STATE TROOPER**

BE IT RESOLVED: That Martin L. Heft, First Selectman of the Town of Chester be and is herewith authorized to execute a contract on behalf of the Town of Chester with the Connecticut Department of Public Safety - Division of State Police for the services of one Resident State Trooper for the period July 1, 1996 through June 30, 1997.

This Resolution was published in the Hartford Courant on May 10, 1996.

**TOWN ACTS**

**Book 3**

**Pages 345 & 346**

### **ORDINANCE PERTAINING TO APPOINTMENT OF CONSTABLES.**

Pursuant to a Special Town Meeting held on February 25, 1975, the following Ordinance is hereby enacted:

Section 1. Under the authority of Public Act 73-655 of the Connecticut General Statutes of the State of Connecticut, Revision of 1958 as amended, constables of the Town of Chester shall henceforth be appointed by the First Selectman, the chief executive authority of the Town of Chester.

Section 2. The number of constables to be appointed, their qualifications and the terms of their office, shall be determined by the First Selectman, and the same shall be available at the office of the First Selectman of the Town of Chester; except that no term shall exceed four (4) years but may be less than that. All appointments made by the First Selectman shall be recorded as a public record and shall be available for inspection by the electors of said Town of Chester, each record shall contain the name of the appointee, the address of the appointee, the length of time for which said appointment is made, the compensation or the rate of compensation to be paid to said appointee, if any, and the appointee's resident telephone number. A constable may be appointed for any number of consecutive terms by the First Selectman.

Section 3. The First Selectman shall have the right, with cause, to terminate the term of office of any constable without regard to the length of term of his appointment. The First Selectman shall have the sole authority and jurisdiction to determine and shall make such determination as to whether or not just cause does exist for removal. However, upon a request in writing, the First Selectman shall give the appointee to be removed an opportunity to be heard, present witnesses, present such documentary and other evidence as the appointee may wish to present to the First Selectman, all within two (2) weeks of notification to him of his removal. Upon receipt of a request in writing for such hearing, the First Selectman shall schedule such hearing at a place and time convenient for said First Selectman within two (2) weeks of receipt from such appointee. The final decision of the First Selectman after such hearing is had shall be mailed to the appointee by the First Selectman in writing and shall be conclusive.

Section 4. The First Selectman shall make such appointment without regard to race, creed, color, sex or political party of the appointee.

Section 5. Constables who hold office by virtue of election at the time this Ordinance becomes effective, shall continue in such office until their elective term has expired.

Section 6. This Ordinance shall become effective fifteen (15) days after publication in a newspaper having a circulation in the Town of Chester.

This Ordinance was published in The Middletown Press on March 3, 1975.

**TOWN ACTS      Book 3      Page 350**

**ORDINANCE RELATING TO  
MUNICIPAL ELECTIONS**

Pursuant to a Special Town Meeting held on June 12, 1975 the following Ordinance is hereby enacted:

BE IT RESOLVED, that in accordance with Public Act 75-91, of the Connecticut General Statutes, the term of all elected municipal officials unless otherwise prescribed by law, of the Town of Chester, County of Middlesex and State of Connecticut, who are incumbent, holding any elected office for said Town on the day before the Tuesday after the first Monday of November, 1975, shall continue in such office and their respective terms shall be extended until the second Tuesday next following the day of said municipal election, at which any of such officials or new officials are elected or re-elected. Such incumbents shall continue to have and exercise all the authority vested in their respective municipal offices, without further restriction

or reservation, as they had on the date preceding said municipal election, which shall continue until the second Tuesday next following the day of the said municipal elections. Nothing herein contained shall in any manner affect the commencement of the officials elected at said municipal election of their terms at such times as prescribed by Public Act 75-91 of the Connecticut General Statutes.

This amendment to an ordinance and the resolution and the ordinance shall become effective fifteen (15) days after publication in a newspaper having a circulation in the Town of Chester and the Town Clerk shall cause such publication to be made forthwith.

This Ordinance was published in The Middletown Press on June 17, 1975.

**TOWN ACTS    Book 3            Page 362**

The following ordinances were adopted by the votes of the Town of Chester at the special town meeting held on November 9, 1976.

**ORDINANCE MODIFYING THE BOARD OF ADMISSIONS**

Under the provisions of Title 9-15 of the Connecticut General Statutes, the Board for Admission of Electors of the Municipality shall consist of the Chester Town Clerk and the Registrar of Voters of the Municipality of Chester. Such Board for Admission of Electors shall have all the authority and powers conferred by Public Act 9-15a through 9-19a and any and all other appropriate statutes appertaining thereto. The prior ordinance is hereby repealed.

**ORDINANCE DEFINING VACANCY TERM FOR  
REGIONAL #4 BOARD OF EDUCATION**

Vacancies occurring in the office of any member of the Regional District #3 Board of Education shall be nominated and elected to serve for the unexpired portion of the term having been vacated.

These Ordinances shall be effective fifteen (15) days after publication in The Middletown Press, a newspaper having a circulation in the Town of Chester, and the Town Clerk shall cause such publication to be made immediately.

The following Resolutions were also adopted.

1. Under the provisions of Public Act 65-68, Austin Chapman Jr., is selected as the independent public accountant for the Municipality of Chester for the period July 1st, 1976 through June 30th, 1977 (approval having been obtained or having been determined that it is not required from the State Tax Commissioner.)

2. James B. Bairstow, of the Town of Chester, Connecticut is hereby nominated and elected to fill the vacancy created by the resignation of Nancy Williams on the Regional District #4 Board of Education, in accordance with the Connecticut General Statutes appertaining thereto.

These Ordinances were published in The Middletown Press on November 15, 1976.

**Town Acts                      Book 3                      Page 428**

Pursuant to a Special Town Meeting held on February 15, 1983, the following Ordinance was enacted:

**ORDINANCE ESTABLISHING A CHESTER  
POLICE COMMISSION**

RESOLVED: 1. That the Town of Chester establish a Board of Police Commissioners for the exercise of the powers granted under Chapter 104, Section 7-274 et seq. of the Connecticut

General Statutes as amended and pursuant to Section 9-20 of the Connecticut General Statutes.

(a) The Board of Police Commissioners of the Town of Chester shall consist of five (5) members who shall be electors and resident taxpayers of the Town of Chester.

(b) Such commissioners shall be sworn to the faithful performance of their duties and shall serve without compensation, but their actual expenses and disbursements incurred in the performance of their duties shall be paid from the Town Treasury.

(c) The initial members of the Chester Board of Police Commissioners shall be appointed by the Board of Selectmen. Within sixty (60) days after the passage of this ordinance, the Board of Selectmen shall appoint two (2) members to serve until the next regular town election after the effective date of this ordinance, and three (3) members to serve until the second regular town election after the effective date of this ordinance.

(d) At the next regular town election after the effective date of this Ordinance, there shall be elected two (2) members to the Board of Police Commissioners to serve for a term of four (4) years. At the next election thereafter, three (3) members shall be elected for terms of four (4) years. Each member of such board shall serve for the term for which he is elected and until his successor is elected and has qualified.

(e) In the event of any vacancy upon the Board, the Board of Selectmen shall have authority by a majority vote to fill such vacancy until the next town election, at which election a member shall be elected for the unexpired portion of the term.

2. This Ordinance shall become effective fifteen (15) days after publication in the Middletown Press, a newspaper having a circulation in the Town of Chester and the Town Clerk shall cause such publication to be made immediately.

This Ordinance was published in The Middletown Press on Feb. 19, 1983.

**TOWN ACTS**

**Book 4**

**Page 23**

Pursuant to a Special Town Meeting held on May 7, 1996, the following Amended Ordinance was enacted:

**AMENDMENT OF POLICE COMMISSION ORDINANCE**

The Ordinance establishing a Chester Police Commission, adopted February 15, 1983, is hereby amended as follows:

By adding the following subparagraph (f):

(f) Notwithstanding the other provisions of this Ordinance, the powers granted to the Police Commission by this Ordinance pursuant to CGS Sections 7-274 et seq are hereby expressly limited to those powers not inconsistent with the agreement between the Town of Chester and the Connecticut Department of Public Safety, Division of State Police, as said agreement may be amended from time to time, providing for the provision of one Resident State Trooper to the Town. The Police Commission shall be responsible for communication and coordination between the Town of Chester and the Resident State Trooper as to all matters set forth in said agreement.

This Amended Ordinance was published in the Hartford Courant on May 10, 1996.

**TOWN ACTS**

**Book 4**

**Page 32**

Pursuant to a Town Meeting held on December 3, 1996, the following Ordinance was repealed:

**REPEAL OF ORDINANCE ESTABLISHING A CHESTER POLICE COMMISSION**

To repeal the "Ordinance Establishing a Chester Police Commission" adopted February, 1983 and amended May, 1996.

This Repealed Ordinance was published in the Hartford Courant on December 9, 1996.

**TOWN ACTS                      Book 3                      Page 531**

Pursuant to a special Town Meeting held on October 6, 1992, the following Ordinance was enacted:

**ORDINANCE CONCERNING PUBLICATION OF PROPOSED ORDINANCES**

Under the provisions of Public Act No. 92-22, allows publication of a summary of proposed Ordinance in lieu of it being published in its entirety, provided the Town Clerk shall make available for public inspection and shall, upon request, mail copy of said proposed ordinance to any person requesting same. Any summary so published shall bear disclaimer: "This document is prepared for the benefit of the public, solely for purposes of information, summarization and explanation. This document does not represent the intent of the legislative body of the Town of Chester for any purpose." This Ordinance shall not apply to any proposal which makes or requires an appropriation.

This Ordinance was published in the Middletown Press on October 9, 1992.

**TOWN ACTS                                      Book 4                                      Pages 165-166**

**ORDINANCE PROVIDING FOR PARTICIPATION IN THE CONNECTICUT RIVER VALLEY COUNCIL OF ELECTED OFFICIALS**

**I.            Authorization to form and join the Connecticut River Valley Council of Elected Officials**

To authorize the Board of Selectmen pursuant to Section 4-124c of the Connecticut General Statutes, to form and join a regional organization known as the Connecticut River Valley Council of Elected Officials with those powers and for those purposes set forth in Sections 4-124c through 4-124h of the Connecticut General Statutes as the same may, from time to time, be amended.

**II.           Representation**

The representative to the Connecticut River Valley Council of Elected Officials shall be the First Selectman.

This Ordinance was published March 16, 2000 in The Main Street News.