

THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT BOARD
OF SELECTMEN MEETING

Board of Selectmen Special Meeting
April 12, 2007

CALL TO ORDER

The Chester Board of Selectmen held a special meeting on Tuesday, April 12, 2007 at the Chester Town Hall, Chester, CT. In attendance were First Selectman Tom Marsh, Selectman, Martin Heft, Selectman and Bruce Watrous, Selectman. First Selectman Marsh called the meeting to order at 6:35 p.m. Also in attendance was Liz Netch.

MINUTES

Bruce Watrous moved to approve the minutes from the April 3, 2007 meeting, with corrections. Martin Heft seconded the motion. The motion passed. Corrections are as follows:

From the March 20, 2007 meeting, page one – Volunteer of the Month - Clarify that Terry Schreiber submitted Dale Cramer Burr's name for consideration and the motion was moved by Tom Marsh.

From the April 3, 2007

A list of Audience members from the April 3, 2007 is attached.

Page 2 – Camp Hazen Request – Martin Heft made the motion and Tom Marsh seconded same.

Under Audience of Citizens – Rick Morrow was speaking about the P&Z meeting.

Last Page under BOS/BOF Joint Discussion – The appropriate figure is \$1,588,056.00.

Board of Selectmen Budget Recommendation

Tom Marsh reported that a Total Expense Budget is at \$11,503,720.00. The documentation of same was distributed to the BOS.

Bruce Watrous moved to recommend a Total Expense Budget of \$11,503,720.00 Martin Heft seconded the motion and discussion followed.

Martin Heft clarified that the funds for all of the positions that were discussed are in the budget. Tom Marsh reported that the funds are there but less of a clear direction of what will be done with the funds (Building Dept. – Planning Enforcement Officer). Tom is

still awaiting back up on this position. Bruce Watrous reported that there is no money for benefits in this position.

It was reported that a new job description will have to be developed for the library position.

Martin Heft reported that Harbor Management is requesting for an increase. He reported that in the last two years, they have not expended what was budgeted. Tom Marsh reported that an update package does address this situation. Tom reported that due to a lack of a quorum, they have been unable to meet several times. They are awaiting a ruling from the state that will give them guidance.

Martin Heft clarified that no services have been cut in the budget. There are some additional hours for some of the departments and the school has one additional teacher (to maintain class size guidelines) and a decrease in the para educators.

Tom Marsh reported on the Roads section of the budget. He reported that there was \$500,000.00 in the Road budget. This figure was reduced to \$350,000.00. This will allow for the scheduled road projects for this year. This also allows for \$50,000.00 to be put toward the school parking situation.

On the Technology piece, Tom reported that he has “ballparks” for the software and the Finance Dept. is reviewing same. Old Lyme has recently purchased the same package and Deep River and Haddam also use the system.

All were in favor of the motion. The motion passed.

A motion was made to recommend a Capital Budget of \$118,500.00 to the BOF. This does reflect no funding for a revaluation project or the school HVAC project. There is \$67,590.00 reflected in the BOS Undesignated Fund. Through the budget discussions, it was determined that \$50,000 of that would be moved to the revaluation line item 1027010 and \$20,000 would be moved to a HVAC line item 1027084 at a meeting prior to the close of this fiscal year.

All were in favor of the motion; however, the “seconding” of the motion is unclear.

Tom Marsh reported that there will be a need for a town meeting in mid to late June to take care of the school’s request for an additional appropriation. They have a number of items. They are hoping the number comes down \$15,000 to \$25,000. They have requested time to get a more final number.

Tom Marsh reported that the sewer project will go to town meeting in mid summer.

AUDIENCE OF CITIZENS

None.

OTHER BUSINESS

Certification

Tom Marsh reported on the paperwork regarding the STEAP Grant funds for the water line project and the sewer project.

The Certification document is as follows:

Be it resolved that it is in the best interests of the Town of Chester to enter into contracts with the Department of Environmental Protection and to execute all applications, instruments, and documents and accept payments and do all other things that may be necessary for obtaining grants related to remediation of the sewage facilities.

In furtherance of this resolution, Thomas E. Marsh, First Selectman is duly authorized to enter into and sign said contracts on behalf of the Town of Chester. Thomas E. Marsh, First Selectman is further authorized to provide additional information and execute such other documents as may be required by the state in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

Debra Germini Calamari, Town Clerk, is authorized to impress the seal of the Town of Chester on any such document, amendment, rescission, or revision.

I, Debra Calamari the Town Clerk of Chester, do hereby certify this to be a true copy of the resolution duly adopted at the Board of Selectman meeting April 12th, and that it has not been rescinded, amended or altered in any way, **and that it remains in full force and in effect.**

Debra Germini Calamari
Town Clerk

Date

Bruce Watrous moved the certification and Martin Heft seconded same. Tom Marsh and Bruce Watrous were in favor of the motion and Martin Heft was against the motion.

Martin Heft reported that this may have to go to a Town Meeting as it is a state contract. Tom reported that he does not think that this particular document needs to go to Town Meeting. After researching for the original STEAP Grant, he felt it did not need to go to Town Meeting. Martin reported that the original STEAP Grant went directly to the WPCA and the WPCA approved it and were authorized to sign for it. Martin reported

that since the town has to sign this one, we are entering into a contract with the State of Connecticut and he feels a town meeting is appropriate.

Tom will investigate the situation and report back to the BOS.

Transfer

Martin Heft moved to recommend to the BOF to transfer \$2,945.86 from BOF General Contingency 0005631165125 to Planning and Zoning Administrative Operations Outside Contractor 1001201000365. This is for the CREPA fee and catering costs. Bruce Watrous seconded the motion. The motion passed.

ADJOURNMENT

On a motion made and duly seconded, it was unanimously voted to adjourn the meeting at 6:58 p.m.

Respectfully Submitted,

Suzanne Helchowski