

**Town of Chester**  
203 Middlesex Avenue  
Chester Connecticut 06412



telephone: 860-526-0013  
facsimile: 860-526-0004  
web page: [chesterct.org](http://chesterct.org)  
e-mail: [info@chesterct.org](mailto:info@chesterct.org)

**ORDINANCE**  
**REQUIRING THE LICENSING OF FOOD SERVICE ESTABLISHMENTS**

1. Applications for a license to maintain or operate a food service establishment shall be made to the Sanitarian of the Town of Chester or to his assistant on forms furnished by him, and in said application the applicant shall state his name, address, the location of the food service establish he intends to maintain or operate, and give such other pertinent information as the Sanitarian may require.
2. Prior to the issuance of a license at least one person who, as either employee or owner at said food service establishment, is responsible for food preparation and for meeting sanitary requirements, shall have attended and successfully completed a course on food handling approved by or available through the Town of Chester Health Department which shall prescribe the nature of the course and such test(s) as necessary to determine the successful completion thereof. During the term of the license issued hereunder, the establishment shall always maintain at least one employee or owner who has met the requirements of this paragraph.
3. One person who has successfully completed said course on food handling must supervise food handling on a daily basis at said food service establishment.
4. The license fees for food service establishments will be based on seating capacity and will be reviewed and adjusted periodically as deemed necessary by the Board of Selectmen.
5. The Board of Selectmen is hereby authorized to establish the annual license fee to be charged under this Ordinance. At the time of filing said application, the applicant shall pay the license fee, which shall be returned in the event the license is not granted. All licenses will expire on May 1<sup>st</sup> of each year.

*adopted by Town Meeting, December 7, 2004*

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## FOOD SERVICE ESTABLISHMENT LICENSE APPLICATION

**Applicant:**

Food Service Establishment Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Location of Establishment:

Street: \_\_\_\_\_ Chester CT 06412

Mailing Address if different:

\_\_\_\_\_

**Person in Charge of Food Operation:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Food Service Establishment:**

Seating Capacity: \_\_\_\_\_

How will grease be disposed of (if used):

\_\_\_\_\_

Grease Trap installed     Yes     No

How will readily perishable foods be stored at proper temperatures?

A. Hot: \_\_\_\_\_

B. Cold: \_\_\_\_\_

Purveyor/Food Service: \_\_\_\_\_

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**If an Event:**

Event name: \_\_\_\_\_

Location: \_\_\_\_\_

Date(s): \_\_\_\_\_

Times of operation: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Type of facility (church, food booth, food cart): \_\_\_\_\_

If the event is more than one day, how will food be stored overnight:

\_\_\_\_\_

If food is to be transported, what transport vehicle and/or methods will be used: \_\_\_\_\_

\_\_\_\_\_

Running water: \_\_\_ Hot \_\_\_ Cold \_\_\_ No

Attach a list of the proper names of all volunteers to be working your event

=====

Applicant Signature: \_\_\_\_\_

Person in Charge of Food Service: \_\_\_\_\_

Enclose fee made payable to "Town of Chester" according to chart:

Seating Capacity	Fee
0 - 25	\$ 30.00
26 - 50	\$ 70.00
51 - 75	\$ 90.00
76 - 100	\$ 130.00
101 & over	\$ 190.00

Chester non-profit organizations                      no charge

**TOWN USE:**

Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ Permit granted      \_\_\_ Permit denied      Date: \_\_\_\_\_

Sanitarian Approval: \_\_\_\_\_

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**FEE SCHEDULE FOR SECTION 4 OF THE TOWN OF CHESTER ORDINANCE  
REQUIRING THE LICENSING OF FOOD SERVICE ESTABLISHMENTS**

<b>Seating Capacity</b>	<b>Fee</b>
0 - 25	\$ 30.00
26 - 50	\$ 70.00
51 - 75	\$ 90.00
76 - 100	\$ 130.00
101 & over	\$ 190.00

Chester non-profit organizations          no charge

*adopted by the Board of Selectmen, December 21, 2004*