

TOWN OF CHESTER, CONNECTICUT
BOARD OF FINANCE
REGULAR MEETING
Thursday, December 15, 2022
Community Room
Chester Town Hall and via ZOOM

CALL TO ORDER

Chairman O'Hare called the meeting to order at 7:00 p.m. In attendance included: John O'Hare, Deb Vilcheck, Bill Bernhart, Michael Jordan, Andrew Gardner, and Roger Lebrecque (seated for John Chillock). Also in attendance included Carolyn Kane, Harbor Commission, Chief Grzybowski, and Ed Meehan, Selectman and WPCA Chairman.

APPROVAL OF MINUTES – 11/17/22

Roger Lebrecque made a motion to approve the minutes from the 11/17/22 meeting as presented. Andrew Gardner seconded the motion. The motion passed unanimously.

SELECTMAN'S REPORT

Ed Meehan provided an update on the Town Hall generator project (revised bid) and ARPA request for an additional \$19,283.50 to facilitate the project. Note that there is up to one year lead time for delivery of a generator.

Charlene's report was included in the Board's packet as follows:

- Request for additional ARPA Funds:
 - \$11,570 for completion of work behind 43-47 Main Street (WPCA)
 - \$43,750 to reline the sewer line (Pump Station)
 - \$240,000 to extend sewer line on N. Main Street up to bridge over Great Brook
- Phase III work at 59 Winthrop Road/Kenyon Building is 68% complete.

Ed Meehan, WPCA Chairman provided a status report and background information on the WPCA projects/requests. Ed was available to address questions/comments posed by BOF members.

HARBOR MANAGEMENT REQUEST

A copy of the Harbor Management's request for \$3,600 to fund an updated property survey to facilitate a project, potentially funded by a Grant (Town must allocate 20% in matching funds) at the Parkers Point Boat Launch was included in the BOF's packet. The BOS has approved this request and forwarded to the BOF for consideration. Ms. Kane was available to address questions/comments posed by BOF members.

On a motion made and duly seconded, the request from the Harbor Management Commission in the amount of \$3,600 to facilitate a survey at Parkers Point was unanimously approved.

ARPA DISCUSSION

Ed Meehan was available to address questions/comments posed by BOF members relative to the WPCA requests for ARPA funds.

Deb Vilcheck made a motion to approve and forward to a Town Meeting for further action, the BOS's request for ARPA funds in the amount of \$19,283.50 to fund the town hall generator project. The motion was seconded and passed unanimously.

Deb Vilcheck made a motion to approve and forward to a Town Meeting for further action, the WPCA's request for additional ARPA funds in the amount of \$11,570.00 to fund the completion of work on manhole #20 behind the Old Town Hall. The motion was seconded and passed unanimously.

Roger Lebreque made a motion to approve and forward to a Town Meeting for further action, the WPCA's request for ARPA funds in the amount \$43,750.00 to reline the sewer line from Water Street to the pump station. The motion was seconded and passed unanimously.

Andrew Gardner made a motion to approve and forward to a Town Meeting for further action, the request for ARPA funds in the amount of \$240,000 to fund the North Main Street sewer extension project. The motion was seconded and passed unanimously.

BOF members provided reports from their various assignments; i.e. Public Works, BOE, etc.

FINANCIAL REPORT

Financial reports, developed by Peter Evankow, were included in the packet for BOF review and discussion. Chief Grzybowski was available to address comments/questions posed relative to the Ambulance financials.

OLD BUSINESS

John O'Hare will follow-up on the cost estimate provided by the Architects with regard to the JW security entrance. Current estimate of \$1.7 million is up from the original estimate of approximately \$900,000.

Region 4 will bond for \$16 million for the athletic fields.

AUDIENCE OF CITIZENS

Chief Grzybowski reported that bids for engine replacement are due in January and will be presented to the BOF as appropriate.

ADJOURNMENT

On a motion made and duly seconded, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted,
Suzanne Helchowski
Clerk